LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

Regular Meeting
October 6, 2026, 6:00 pm
Lambertville Wastewater Treatment Facility,
3 Bridge Street, Lambertville
Minutes for Meeting Held in Person & Microsoft Teams

Join: https://teams.microsoft.com/meet/27177737358423?p=JWY8gBGYX0ie3sTXXP
Meeting ID: 271 777 373 584 23
Passcode: Gj7fL6Xa

STATEMENT OF COMPLIANCE WITH OPMA.

Mrs. MacGregor called the meeting to order at 6:03 p.m. in compliance with the Open Public Meetings Act, by adoption of **Resolution 017-2-2026** setting forth meeting dates for 2026-2027. Notification was published on February 10, 2026, to the Times of Trenton and noticed to the Hunterdon County Democrat. A copy of the notice and agenda were posted on the web sites of the LMUA www.lambertvillemua.com and the City of Lambertville www.lambertvillenj.org. The meeting agenda provides for action items (shown in bold) known at the time of publication and is subject to change. This meeting is being recorded and streamed live using Microsoft Teams Meeting Platform.

PLEDGE OF ALLEGIANCE.

ROLL CALL. Ms. Parsons called the roll as follows:

LMUA Board:

In Person: Janine MacGregor-Chairwoman, Helen Pettit -Vice Chairwoman, Holly Havens-Treasurer, Robert Dahl-Member

Absent: David Burd-Secretary, Matthew Hoyle-Alternate I, Emily Nanneman-Alternate II

Also Present: Michael Ingenito-Executive Director, Kathy Leary-Chief Financial Officer, Michael Schneider-Operations Supervisor, Diane Alexander, Esq. of Maraziti Falcon, LLP-Authority Attorney, Michael McCarey of Carroll Engineering, Authority Engineer

AGENDA, ETC.

1. Agenda updated & posted on the LMUA website & City of Lambertville website. Mrs. MacGregor noted that the updated Agenda listed highlighted additional items added earlier that day.

2. MINUTES. Approval of the minutes from the Regular Meeting & Closed Session of September 1, 2026, Agenda Items No. 2.1 & 2.2 were tabled as a quorum was not present at this meeting.

AUTHORITY ENGINEER'S REPORT-CARROLL ENGINEERING. ("CE")

3. **Engineer's Report- Michael McCarey:**

   A. North Union Pump Station

The North Union Pump Station is operating well with no deficiencies to report. The Contractor has completed all remaining punch list items.

The Authority has issued the final payment to the Contractor totaling $260,133.90. It was noted that final payment exceeded the NJIB short term loan amount and the LMUA paid $146,095.00 of the final payment out of their capital reserve funds. The LMUA will request the remaining $146,095 when the short-term loan is converted to a long-term loan. At the previous Board Meeting, a new bond resolution was approved to amend the loan amount since the short-term loan amount was exceeded. The next NJIB pool for converting short term loans to long term loans is anticipated in May 2027.

CE and LMUA met with the New Jersey Office of Emergency Management ("NJOEM") closeout reviewer on September 21, 2026. The NJOEM will begin their review of all the project documents and prepare a request for a monetary change for the project. NJOEM will begin reviewing the documents internally on the week of October 5th, then send them to FEMA for review and processing.

Veolia has agreed to purchase and install the new water meter at the North Union Pump Station site. Veolia will purchase and install the new meter pit; and, after they ensure there are no leaks, the meter pit will become the responsibility and property of the LMUA. Veolia installed the meter pit on September 28, 2026, and there have been no issues to report.

The LMUA will continue to water and maintain the trees on the Green Acres property per the Lambertville Parks and Recreation Commission comments. Mr. Ingenito confirmed the trees look like they are established, and the grass is starting to fill in. The LMUA is scheduled to put more grass seed down this month.

B. Coryell Street & Swan Street Pump Station

Based on the discussion with NJDEP and the additional cost and the time required to complete a Stage III survey, the LMUA is evaluating alternative options for the Coryell Pump Station replacement. Pumping Services, Inc. ("PSI") has provided recommendations for equipment replacement and associated costs. CE has provided a proposal for the redesign of the Coryell Pump Station.

Mr. Ingenito is to forward the quote from PSI for Mr. McCarey's review. Mr. McCarey will schedule a meeting with NJ I-Bank to ask whether they would fund the project without publicly bidding even though PSI is under a state cooperative contract. Mr. McCarey confirmed that he will get a firm answer, if we need to elevate it, Ms. Alexander will reach out to the NJ I-Bank. LMUA has rethought the scope of the project and has decided to scale down the project based on the small size of the pump station and to avoid

additional digging in order to protect cultural resources. Once the cultural resources component is resolved, CE will finalize the project engineering and scope of work.

CE has completed the final design of the Swan Street Pump Station improvements. The project is currently under review by the NJIB and cannot be granted *Authorization to Advertisement* until the Environmental Planning Document for the Coryell and Swan Streets Pump Station projects is approved. The *Authorization to Advertise* is anticipated for Summer 2026.

C. Cherry Street Sewer Main Replacement and Swan Street Sewer Main Improvements

The LMUA opened the project in the New Jersey Infrastructure Bank's H2Loans program and Carroll Engineering is working on obtaining the necessary approvals. Carroll Engineering completed Step 2, *Project Information* and is anticipated to submit Step 3, *Letter of Intent* by the week of October 12th.

Topographic survey of the site is anticipated this week. The designs are anticipated to be completed by the end of this year. Mr. McCarey explained that the two areas are based on the previous inspection work done, and other areas of concern are anticipated to be found after the completion of the collections system assessment.

There was a discussion by the Board on the urgency of this project and what an alternative plan would be should there be an unexpected sewer system collapse. Mr. McCarey will keep a sense of urgency while working to complete the engineering aspects of the project by the end of the year.

Cherry Street and Swan Street Sewer Main Improvements Project

Milestones/Notes
1. H2Loans Step 2 – Project Information: August 2026
2. H2Loans Step 3 – Letter of Intent: Anticipated October 14,2026
3. Topographic Survey: Anticipated September 2026
4. 60% Final Design and Permit Submissions: Anticipated Fall 2026
5. 95% Final Design: Anticipated Winter 2026
6. NJIB Submission: Anticipated Winter 2026
7. NJIB Authorization to Advertise: Anticipated Summer 2027

D. Proposed Redevelopment

The City provided the LMUA with a list of potential development projects, but no formal applications have been submitted to date. There was a discussion on a developer's letter, Agenda Item #5.2.1 requesting treatment capacity for a proposed Independent Senior Living Community located within the Bucks County Water & Sewer Authority

("BCW&SA") sewer service area in the packet. Agenda Item #5.2, capacity for only treatment was confirmed for the day the letter was written. Mr. Ingenito noted that he is planning to schedule a meeting with BCW&SA to review our agreement details. Mr. Ingenito will review the agreement.

E. Waste Water Treatment Plant

It is noted that Colliers Engineering will continue the design of the WWTP Upgrade and CE is available to provide consulting services.

F. Collection Sewer Assessment

CE has prepared a sewer condition assessment proposal for the LMUA's entire collection system. The proposal includes televising, assessing the condition of the sewer mains per NASSCO standards, a recommendation of repairs, and implementing future sanitary sewer main projects in the 10-Year Capital Improvements Plan. The LMUA will review the proposal and discuss it at an upcoming planning committee meeting before bringing it before the Board at the next public meeting.

G. Status update on the GIS Collections System Map

CE has conducted a review of the recently completed ArcGIS mapping system. Mr. McCarey then reviewed a large printout with the Board that showed LMUA's entire collections system. He explained that the red circles are discrepancies found between the ArcGIS System and LMUA's original paper maps. Mostly he noted there are missing manholes, or their locations are off a little. The LMUA will need to verify the red circled areas to correct the discrepancies. There is a series of drafting errors that need to be corrected. Some of it could be from overlaying the old maps against the ArcGIS System. Mr. McCarey will update the Collection Sewer Assessment proposal to include ArcGIS Map assistance and hosting services. He also would like to include the data from collections system assessment notes and results within the ArcGIS system. Once CE has finished their assessment, the ArcGIS map will be color coded to show the current condition, assessment, and level of priority based on NASSCO standards.

ENGINEER'S REPORT-COLLIERS ENGINEERING.

4. Engineer's Report-Wastewater Treatment Plant Improvements Project

Design Services - Design services continued with the review of options and coordinated with vendors associated with feasibility of incorporating redundancy for sludge dewatering into the project, evaluating alternatives to belt filter press technology and evaluating options for hauling liquid sludge during the shutdown period associated with proposed sludge dewatering improvements. The design of odor control systems continued.

Mr. Ingenito noted there is not much to report. Some of the LMUA operations staff recently visited a sewer treatment plant using Schwing screw presses. There are a couple of screw press demonstrations scheduled this month and next month at the plant. Mr. Ingenito reported that the staff feel that they could use this type of press and like the idea of replacing one press with two smaller ones. Mrs. MacGregor commented that she liked the inclusion of the below project status table to better track individual tasks in the project.

For Professional Services Rendered Through 9/13/2026
Resolution 025-3-2025
City of Lambertville, Hunterdon County, New Jersey

Current Billings	Fee	Remaining Fee	% Complete	To Date	Previous	Current
Design Services	404,457.00	214,630.44	46.93	189,826.56	185,738.92	4,087.64
Permitting & Regulatory Assistance NJIB	27,935.00	24,455.00	12.46	3,480.00	3,480.00	0.00
Bidding Services	33,630.00	29,526.25	12.20	4,103.75	4,058.75	45.00
Evaluation of Belt Press & Screw Conveyors	14,959.00	14,959.00	0.00	0.00	0.00	0.00
Evaluation of Headworks Logistics During Construction	10,550.00	8.92	99.92	10,541.08	10,541.08	0.00
Evaluation of BFP Odor Control Options to Carbon	16,700.00	21.20	99.87	16,678.80	16,678.80	0.00
Geotechnical Exploration Program & Report	13,000.00	0.00	100.00	13,000.00	13,000.00	0.00
	13,500.00	1,302.70	90.35	12,197.30	12,197.30	0.00
	534,731.00	284,903.51	46.72	249,827.49	245,694.85	4,132.64

	4,132.64
Amount Due This Bill	4,132.64

CHAIRPERSON'S REPORT.

Mrs. MacGregor noted that she appreciated the hard work the Personnel Committee and LMUA staff have put into the new Employee Manual. She anticipates that it will be completed by the next meeting.

EXECUTIVE DIRECTOR'S REPORT- MICHAEL INGENITO.

5. Executive Director's Monthly Operations Report ("ED Report"):

Mr. Ingenito asked the Board if there were any questions on his monthly report and then quickly reviewed it.

Operational Overview:

•Facility Rated Design Capacity: 1.5 MGD
•Facility Peak Design Capacity: 3.0 MGD

The facility maintained stable operations throughout the reporting period. The secondary treatment process, utilizing Rotating Biological Contactors (RBCs), continues to provide consistent BOD and Ammonia removal.

- Average Daily Flow: 0.76 MGD
- Daily Max Flow: 1.16 MGD
- Total Monthly Volume: 23.47 MG

Influent vs. Effluent Characterization			
Parameter	Influent (Avg.)	Effluent (Avg.)	Removal Efficiency
BOD5	190 mg/L	10 mg/L	95%
TSS	139 mg/L	7 mg/L	95%

RBC System Performance & Maintenance:

- **Overall Flow:** At an avg. flow of 0.76 MGD, the hydraulic loading on the RBC trains remains within design parameters.
- **Visual Inspection:** Biofilm thickness appears to be uniform. No significant "sloughing" events or anaerobic (black) patches were observed this month.
- Sodium hypochlorite was applied to both **RBC Train A, Units 1 through 4 and RBC Train B, Units 5-8** to remove biological growth and accumulated buildup from the media surfaces. Cleaning was conducted to improve treatment efficiency, maintain proper equipment performance, and support effective wastewater treatment operations. RBC units remained in serviceable condition following treatment. No operational issues were observed during or after the cleaning process. Effluent samples came be taken on both trains to determine which needs the most attention, the most BOD load and would have the most growth.

  The Board and Mr. Ingenito discussed some different cleaning methods that could be used while cleaning each RBC train separately to keep the treatment plant running. Mr. Ingenito noted these little changes will add up over time and will make a difference down the road with our overall treatment process. The LMUA could bring in a representative from the RBC manufacturer that could give more information on processes, repairs and maintenance. Currently the staff do monthly inspections and change the oil routinely.

Mechanical Status:

- **Train A:** Drive chains inspected, lubricated and tensioned as needed.
- **Train B:** Drive chains inspected, lubricated and tensioned as needed.
- **Motor Bearing:** visual inspection shows no signs of binding or grinding.
- **Shaft Integrity:** Monthly visual inspection showed no signs of shaft fatigue or structural stress.

Compliance & Regulatory Affairs:

- **NJPDES Permit:** The facility is compliant with all monthly Discharge Monitoring Report (DMR) limits.

Maintenance & Capital Projects:

- **Primary Clarifiers:** Sludge blanket levels were maintained at 0-1 feet; increased skimming has been implemented to prevent solids carry-over to the RBC.
- **Secondary Clarification:** Sludge blanket levels were maintained at 0-6 inches, increased skimming and cleaning of effluent weirs has been implemented to prevent solids carry-over to the (Cl2) Chlorine Contact Tanks.
- **Chlorine Contact Tanks**: Cl2 tanks continue to be flushed and cleaned out on a biweekly schedule.
- **Collection System:** No sewer backups or blockages were reported during the month of September.
- **Odor Complaints:** No odor issues reported during the month of September. Continued monitoring North Union Pump Station.
- **Dewatering Evaluation:** September 14, 2026 – Executive Director Michael Ingenito, Operations Supervisor Michael Schneider, Assistant Operator Angelo Migliaccio, and Assistant Operator Zachary Medina, with representatives from Colliers Engineering, conducted an on-site facility tour at the Upper Moreland-Hatboro Joint Sewer Authority to observe a demonstration of Schwing's Dewatering Screw Press. The purpose of the visit was to evaluate the equipment's performance, operational capabilities, and potential suitability for sludge dewatering applications at the Lambertville Municipal Utilities Authority Wastewater Treatment Plant. The demonstration provided staff with the opportunity to assess the system's dewatering efficiency, operational requirements, maintenance considerations, and overall applicability to LMUA's current and future needs.
- **North Union Pump Station:** The City Water meter pit installation at the North Union Pump Station was successfully completed by Earle Construction and Veolia technicians. Project coordination and oversight were provided by Joseph MacLaren, Operations Superintendent, Veolia. Following completion of the installation, City Water service was restored to the pump station, and the system was returned to normal operation without issue.

Safety:

- Zero (0) lost-time accidents reported.
- Confined Space Entry Drill – September 29, 2026, and today.

In accordance with the Lambertville Municipal Utilities Authority (LMUA) Confined Space Entry Program, a Confined Space Entry Drill was conducted on September 29, 2026. The purpose of the drill was to evaluate emergency response procedures, employee preparedness, communication effectiveness, and confined space evacuation protocols. Personnel participated in a simulated confined space entry scenario, demonstrating the proper use of safety equipment, rescue procedures, and coordination among staff. The drill provided an opportunity to assess response time, reinforce training requirements, and identify areas for improvement to ensure the continued safety of employees working in confined space environments.

Director's Notes:

- While the facility is performing well, we are monitoring all equipment. LMUA's staff will continue to discuss future modifications and replacement of major process equipment to ensure long-term removal capabilities.

5.1. Monthly DMR: August Wastewater Treatment Plant Data:

Mr. Ingenito noted there were no deficiencies to report for all reported sampling data during the month of August.

Mr. Ingenito noted that the Air Permits will need to be discussed next month once a full review is completed. He has started advertising for additional help in the front office to alleviate Ms. Parson's workload from the daily administrative processes, so she can devote more time to special projects and office management.

5.2. Capacity Verification-6626 Lower York Road, Solebury Township, PA

The Board reviewed the treatment capacity verification to provide sewer service to the proposed Independent Senior Living Facility to be in Solebury Township, PA. The LMUA confirmed at the time of the letter that adequate treatment capacity was available for the proposed additional flow of 15,000 gallons per day. "This response does not constitute a reservation of gallonage, which is currently available on a first come, first served basis." There was a discussion on confirming Bucks County Water & Sewer Authority's treatment capacity based on the current agreement. Mr. Ingenito will review the agreement along with the current flows before scheduling a meeting with them.

5.2.1 Gilmore & Associates Capacity Request for Fountainhead at Solebury Independent Senior Living Community

The Board reviewed the request letter.

6. Discussion on Resolution 069-10-2026 ***Approving Payment of Portable Comfort Stations for the 2026 Annual Turkey Trott Event***

6.2 Chamber of Commerce Request for Turkey Trot Event 2026 Assistance

The Board reviewed the request email.

6.2 Invoice from NJ Event Services for Six Regular Portable Comfort Stations and One ADA Compliant Portable Comfort Station

The invoice was reviewed by the Board.

Resolution 069-10-2026 ***Approving Payment of Portable Comfort Stations for the 2026 Annual Turkey Trott Event***

WHEREAS, the Board received an email dated September 4, 2026, from Liz Pacelli, Director of the Greater Lambertville Chamber of Commerce (Chamber) requesting that the Lambertville Municipal Utilities Authority (LMUA) cover the cost of portable comfort stations at the 2026 Annual Turkey Trott Event (Event); and

WHEREAS, the Chamber's Event has grown into a popular Thanksgiving tradition with large crowds; and

WHEREAS, the Chamber plans and manages the Event held on Thanksgiving morning, November 26, 2026; and

WHEREAS, due to the large crowds that are expected to attend, six regular portable comfort stations and one handicap-accessible portable comfort station is necessary for the Event; and

WHEREAS, the Board wishes to support the 2026 Annual Turkey Trott Event by covering the cost of six regular portable comfort stations and one handicap-accessible portable comfort station.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Lambertville Municipal Utilities Authority agree to cover the costs of the portable comfort stations not to exceed $1,102.50 for the Annual Turkey Trott Event to be held on November 26, 2026.

Moved: Ms. Pettit
Seconded: Mr. Dahl

Certification of Funds

I, Kathy Leary, Chief Financial Officer, do hereby certify that sufficient funds are available in the Operating Budget, Account: 10-001-6320 *Contributions to Civic Organizations*.

/s/ Kathy Leary

Chief Financial Officer
Lambertville Municipal Utilities Authority
Dated: October 6, 2026

Governing Body Member	Recorded Vote: Aye	Nay	Abstain	Not Voting	Not Present
Janine MacGregor	X				
Helen Pettit	X				
Holly Havens	X				
David Burd					X
Robert Dahl	X				
Matthew Hoyle					X
Emily Nanneman					X

7. Discussion Resolution 070-10-2026 ***Authorizing Advertisement for 2027 Professional Services***

Special Projects Engineering: The Board questioned advertising for a Special Projects Engineering firm since they don't feel the position will be awarded this year based on current ongoing projects. There was a discussion on the fact that it is better to have an alternate engineer in case there are any conflicts or additional needs by the LMUA. It is Mr. Ingenito's position that the LMUA has sufficient engineering coverage currently for the ongoing projects. Ms. Pettit noted that the RFP's *Scope of Work* sections for each professional position need to be as specific as possible to get the best possible proposals. The Board decided that a Special Projects Engineer was not needed and does not anticipate award of a contract, therefore the position will be removed from Resolution 070-10-2026.

Resolution 070-10-2026 ***Authorizing Advertisement for 2027 Professional Services***

WHEREAS, the Lambertville Municipal Utilities Authority ("LMUA") is authorized, pursuant to the Municipal Utilities Law, to retain services of persons who will render professional services to the Authority as it may determine necessary for its operation; and

WHEREAS, the LMUA has determined that it is necessary and advisable to solicit qualifications pursuant to the Fair and Open Process for the following professional positions:

- Engineer
- Auditor
- Special Projects Auditor
- Financial Advisor
- Bond Counsel
- Authority Attorney
- Labor Attorney
- Risk Manager

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Lambertville Municipal Utilities Authority authorizes Mr. Ingenito to solicit professional qualifications for contracts beginning March 1, 2027.

The Resolution shall be effective immediately upon adoption.

Motion: Ms. Havens
Second: Ms. Pettit

Governing Body Member	Recorded Vote: Aye	Nay	Abstain	Not Voting	Not Present
Janine MacGregor	X				
Helen Pettit	X				
Holly Havens	X				
David Burd					X
Robert Dahl	X				
Matthew Hoyle					X
Emily Nanneman					X

8. Resolution 071-10-2026 ***Officially Adopting Rules, Regulations, and a Designated Chain of Command for Emergency Procurement Pursuant to N.J.S.A. 40A:11-6 & N.J.A.C. 5:34-6.1***

Mr. Ingenito noted that the LMUA needed a chain of command in place in case there is ever an emergency.

8.1 SOP Emergency Procurement Procedures & Form

This was reviewed by the Board.

Resolution 071-10-2026
RESOLUTION OF THE LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY OFFICIALLY ADOPTING RULES, REGULATIONS, AND A DESIGNATED CHAIN OF COMMAND FOR EMERGENCY PROCUREMENT PURSUANT TO N.J.S.A. 40A:11-6 AND N.J.A.C. 5:34-6.1

WHEREAS, the Lambertville Municipal Utilities Authority ("LMUA") is a public contracting unit governed by the provisions of the Local Public Contracts Law, **N.J.S.A. 40A:11-1 et seq.**; and

WHEREAS, pursuant to **N.J.S.A. 40A:11-6**, any contracting unit may make, negotiate, or award a contract for goods or services notwithstanding that the contract price may exceed the prevailing bid

threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of performance of said goods or services; and

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services, under **N.J.A.C. 5:34-6.1(b)**, mandates that the governing body of each contracting unit adopt rules or regulations outlining how an emergency is determined and confirmed; and

WHEREAS, N.J.A.C. 5:34-6.1(b) further dictates that such rules or regulations must include provisions ensuring a designated chain of command to guarantee that appropriate individuals are always available to make emergency purchasing decisions if the initially designated officials are unavailable; and

WHEREAS, the LMUA finds it necessary and prudent to establish a formal standard operating framework to define an emergency, establish an uninterrupted chain of command, and ensure absolute transparency and strict compliance with State procurement regulations during sudden utility infrastructure failures or localized crises.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lambertville Municipal Utilities Authority, County of Hunterdon, State of New Jersey, as follows:

1. **Adoption of Rules & Criteria for Determining an Emergency:** The LMUA hereby officially adopts the following mandatory requirements to determine and confirm a valid emergency under **N.J.S.A. 40A:11-6**:
    a. **An actual, identifiable emergency must exist** affecting the public health, safety, or welfare of the citizens or the integrity of the wastewater collection/treatment infrastructure.
    b. The procurement must be **strictly limited to those goods or services necessary to mitigate the immediate effects** of the emergency.
    c. **Multi-year contract terms are explicitly prohibited** under this emergency purchasing designation.
2. **Establishment of Emergency Purchasing Chain of Command:** To ensure operational continuity, the LMUA hereby designates the following continuous chain of command, in order of descending hierarchy, authorized to declare an emergency procurement event and grant initial verbal award authorization:
    a. **Primary Authority:** Executive Director
    b. **First Alternate Authority:** Operations Supervisor
    c. **Second Alternate Authority:** Office Manager
    d. **Third Alternate Authority:** Chief Financial Officer (CFO)
    e. **Fourth Alternate Authority:** Board Chairperson
3. **Requirements for Confirmation and Certification:**

a. Any department head or utility operator who identifies an emergency condition shall immediately notify the individual holding active authority under the chain of command listed above.
b. The initiating department must submit a written **Emergency Procurement Report Form** to the active authorizing official within **twenty-four (24) hours** of the initial declaration, detailing the nature of the emergency, the immediate threat, and the contractor selected.
c. No emergency contract shall be finalized without a written **Certification of Available Funds** signed by the Chief Financial Officer (CFO).

4. **Governing Body Notification & Final Approval:**
   a. Upon verbal or written authorization of an emergency purchase by the chain of command, the Executive Director (or acting alternate) shall notify the Board of Commissioners within **forty-eight (48) hours**.
   b. A formal resolution authorizing payment for the emergency procurement shall be presented to the Board of Commissioners at the next regularly scheduled public meeting following the event.
5. **Severability:** If any section, paragraph, subsection, clause, or provision of this Resolution shall be declared invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Resolution.
6. **Effective Date:** This Resolution shall take effect immediately upon final passage according to law.

Motion: Ms. Pettit
Second: Mr. Dahl

Governing Body Member	**Recorded Vote:**				
	Aye	**Nay**	**Abstain**	**Not Voting**	**Not Present**
Janine MacGregor	X				
Helen Pettit	X				
Holly Havens	X				
David Burd					X
Robert Dahl	X				
Matthew Hoyle					X
Emily Nanneman					X

PROJECTS-FINANCE COMMITTEE REPORT.

There were no new developments to be discussed at this time.

PERSONNEL COMMITTEE REPORT.

9. Updated Employee Handbook-Draft (SharePoint Doc.)

1) Employee Handbook Review:

   Ms. Parsons uploaded the draft Employee Handbook to Microsoft SharePoint following the September meeting so Board members could review it and submit proposed revisions. The Personnel Committee will meet on Thursday to discuss the comments received during the past month. When Mrs. MacGregor asked whether any additional Board members planned to comment, none indicated that they did.

   The Personnel Committee will address the submitted comments and consult Personnel Attorney Katherin Hatfield as needed.

   a. Proposed Sick Leave Payout Change:

      Ms. Pettit discussed a proposed change to the accrued sick leave policy. Instead of paying unused sick leave only upon retirement, employees could be given the option to cash out unused sick leave annually. The proposal is intended to encourage employees to conserve sick leave and limit the accumulation of balances up to the maximum payout amount.

      - Mrs. MacGregor asked Mr. Ingenito and Ms. Pettit to review the financial implications.
      - The Board will revisit the proposal next month in closed session.

2) Executive Director Review:

   Mr. Ingenito acknowledged receipt of his review, and Mrs. MacGregor signed it. He was given an opportunity to review the document and add comments but chose not to do so. Mrs. MacGregor noted that a closed session was not required for this review.

   Ms. Pettit requested a separate, detailed review of the assessment format so recommendations can be developed for next year's evaluation process.

CHIEF FINANCIAL OFFICER'S REPORT-KATHY LEARY.

10. Discussion on Resolution 067-9-2026 to *Approve Payment of Bills and Claims from August:*
The Board approved payment of bills as listed on the Operating and Capital Bills Lists.

10.1. September-List of Expenditures from Authority Funds for Approval:

The Secretary and Treasurer reviewed the list of expenditures before the Board for approval. The total Bill list from Operating to be approved is $76,744.16.

Total Capital expenses are $12,220.24 from the North Union P.S., Coryell St. P.S., Swan St. P.S., and Wastewater Treatment Plant projects.

10.2. September Operating Bills:

Ms. Leary noted that the larger bills this month included Atlantic County Utilities Authority for sludge hauling and incineration, JCP&L, & State of NJ Health Benefits.

10.3. September Capital Bills:

The Board reviewed the list of Capital bills and did not have any questions or concerns. Bills included; Carroll Engineering for engineering services for Swan, and N. Union Streets Pump Station Projects and Cherry Street sewer main project; Colliers Engineering for the wastewater treatment plant improvements.

10.4. Memo. September Checks Greater than $5,000:

Fund 10:

1. State Health Benefits: $24,516.70
2. JCP&L: $8,707.67
3. ACUA: $8,831.32

Fund 16:

1. Carroll Engineering: $5,117.25
    a. N. Union St. PS: $2,655.00
    b. Swan St. PS: 2,337.25
    c. Cherry St. Sewer: $4,132.64

Resolution 072-10-2026

Resolution to Approve Payment of Bills and Claims

WHEREAS, the Lambertville Municipal Utilities Authority received certain claims against it by way of voucher; and

WHEREAS, the staff and Authority members have reviewed said claims; and

WHEREAS, the CFO has determined that funds are available to pay said claims.

NOW, THEREFORE, BE IT RESOLVED by the Lambertville Municipal Utilities Authority that these claims be approved for payment for the following amounts:

SEPTEMBER OPERATIONAL (Fund 10) BILLS LIST: $76,744.16

SEPTEMBER CAPITAL (Fund 16) BILLS LIST: $12,220.24

TOTAL TO BE APPROVED: $88,964.40

Moved: Ms. Pettit
Seconded: Mr. Dahl

Certification of Funds

I, Kathy Leary, Chief Financial Officer, do hereby certify that sufficient funds are available under the Operating Budget & Capital Account from I-Bank Funds.

/s/ Kathy Leary
Chief Financial Officer
Lambertville Municipal Utilities Authority
Dated: October 6, 2026

Governing Body Member	Recorded Vote: Aye	Nay	Abstain	Not Voting	Not Present
Janine MacGregor	X				
Helen Pettit	X				
Holly Havens	X				
David Burd					X
Robert Dahl	X				
Matthew Hoyle					X
Emily Nanneman					X

ATTORNEY'S REPORT-DIANE ALEXANDER

11. PFAS Proposed Settlements with 3M & Dupont Update (Verbal):

Proposed Settlement with 3M Company in the Matter of NJDEP, et al., v. E.I. Du Pont De Nemours and Company, et al., Case No: 1:19-CV-14766-RMB-JBC (D.N.J.):

As per the June 2, 2026, Board meeting, the State filed the settlement agreement with the court. The judge needed to review and sign it. The State has offered Publicly Owned Treatment Works ("POTW's") a liability shield regarding the New Jersey Site Remediation Professional Licensing Act ("SURPLA") and Spill Act Liability for our wastewater and sludge contribution claims, the State agreed not to pursue municipal sewer authorities under SURPLA and the Spill Act.

Ms. Alexander noted that the Settlement Agreement is final and unappealable at this time.

Ms. Alexander updated the Board on the status of the ongoing PFAS Liability Shield for NJ publicly owned treatment works that will be available by way of Administrative Consent Order (ACO) issued by NJDEP. The final version of the ACO is being developed, Ms. Alexander advises POTW's to review the preliminary language sent through the Association of Environmental Authorities ("AEA"). The AEA version is just a rough draft at this time and will most likely change.

Ms. Alexander confirmed that the agreement is based on SURPLA and the Spill Act only, there are no protections for health-related claims. The litigation against Du Pont De Nemours and 3M Company only included SURPLA and Spill Act statutes. NJDEP could only agree to the extent they are allowed by law. The ACO would be with NJDEP and be a broad review of language. The rights of the state of PA cannot be waived by NJDEP, only liability in NJ is addressed in the ACO.

Ms. Alexander also advised the Board that the NJDEP Commissioner is moving forward with surface water quality standards for PFAS.

CLOSED SESSION.

12 Resolution 073-10-2026 Approving a Closed Session to Discuss Personnel Matters

The Board did not move to go into closed session at the meeting and therefore Resolution 073-10-2026 was not acted upon.

OPEN FORUM/ NEW BUISNESS.

13. Stockton Capital Projects Reimbursement Request: The Board reviewed this request for Fiscal Year 2026 capital projects reimbursement.

HISTORIC REFERENCE MATERIALS.

Nothing new to review or discuss.

PUBLIC COMMENT.

There was no public in attendance at this time.

ADJOURNMENT.

The meeting adjourned at 7:39 p.m. with a motion made by Ms. Havens seconded by Mr. Dahl and followed by a unanimous voice vote taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,
Melissa S. Parsons
Melissa S. Parsons,
Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on November 3, 2026.