

LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

Regular Meeting

April 7, 2026, 6:00 pm

Lambertville Wastewater Treatment Facility,
3 Bridge Street, Lambertville

#2.1



Minutes for Meeting Held in Person & Microsoft Teams

Join: <https://teams.microsoft.com/meet/28903672965228?p=VuR31AVeGtEynApKCP>

Meeting ID: 289 036 729 652 28

Passcode: Nd78tJ2D

STATEMENT OF COMPLIANCE WITH OPMA.

Mrs. MacGregor called the meeting to order at 6:02 p.m. in compliance with the Open Public Meetings Act, by adoption of **Resolution 017-2-2026** setting forth meeting dates for 2026-2027. Notification was published on February 10, 2026, to the Times of Trenton and noticed to the Hunterdon County Democrat. A copy of the notice and agenda were posted on the web sites of the LMUA www.lambertvillemua.com and the City of Lambertville www.lambertvillenj.org. The meeting agenda provides for action items (shown in bold) known at the time of publication and is subject to change.

PLEDGE OF ALLEGIANCE.

ROLL CALL. Ms. Parsons called the roll as follows:

LMUA Board:

Present: Janine MacGregor-Chairwoman, Helen Pettit -Vice Chairwoman, Holly Havens-Treasurer (entered the meeting after roll call), David Burd-Secretary, Robert Dahl-Member, Emily Nanneman-Alternate II, Matthew Hoyle-Alternate I

Absent: none

Also Present: Michael Ingenito-Executive Director, Kathy Leary-Chief Financial Officer, Michael Schneider-Operations Supervisor, Diane Alexander, Esq. of Maraziti Falcon, LLP, Michael McCarey-Carroll Engineering, James Cosgrove-One Water Consulting, LLC

AGENDA, ETC.

- 1. Agenda updated & posted on the LMUA website & City of Lambertville website.

MINUTES.

- 2. The minutes from March 3, 2026, Regular Session & Closed Session were approved in a motion made by Ms. Pettit and seconded by Mr. Burd and followed by a unanimous roll call vote by all members present, except for Ms. Pettit who abstained as she was absent. MOTION CARRIED

Governing Body Member	Recorded Vote:			Not Voting	Not Present
	Aye	Nay	Abstain		
Janine MacGregor	X				
Helen Pettit			X		
Holly Havens	X				

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David Burd	X	
Robert Dahl	X	
Matthew Hoyle		X
Emily Nanneman		X

CLOSED SESSION.

3. Resolution 034-4-2026 “Approving a Closed Session to Discuss Items Relating to Attorney Client Privilege”

WHEREAS, the Board of the Lambertville Municipal Utilities Authority is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session, not open to the public, may be held for certain specified purposes when authorized by N.J.S.A. 10:4-12(b).

NOW, THEREFORE, BE IT RESOLVED that the Board of the Lambertville Municipal Utilities Authority hereby moves to go into closed session on Tuesday, April 7, 2026, at The LMUA Treatment Facility located at 3 Bridge Street, Lambertville to discuss matters protected by Attorney-Client Privilege.

BE IT FURTHER RESOLVED that the matters discussed in the minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

The Resolution was adopted by a call of ayes and nays as follows:

Moved: Mr. Burd
Seconded: Ms. Havens

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Holly Havens	X				
David Burd	X				
Robert Dahl	X				
Matthew Hoyle				X	
Emily Nanneman				X	

ENTERED CLOSED: 6:05 p.m.

RESUMED OPEN: 6:54 p.m.

AUTHORITY ENGINEER'S REPORT-CARROLL ENGINEERING.

4. Engineer's Report- Wastewater Update.

Mrs. MacGregor welcomed Mr. McCarey to the Open Session of the meeting.

A. N. Union Pump Station:

Mr. McCarey visited the pump station this afternoon and reported the N. Union Street pump station continues to work well. Dulaine Contracting is expected to remove the fencing along with replacement of the sidewalk this month. The pump station is fully operable and running with no deficiencies.

The Contractor is expected to complete the punch list of items by mid-April.

Carroll Engineering completed an as-built survey of the pump station set on March 18, 2026. The survey confirmed the elevation of the platform required for FEMA Elevation Certification and obtaining Flood Insurance. The survey will be included in the record drawings.

Mr. McCarey then proceeded to provide an overview of Change Order Nos. 12, 13 and 14. Carroll Engineering recommends the Board approve Change Orders "CO" Nos. 12, 13 & 14 per Resolution 035-4-2026.

5. Discussion on Resolution 035-4-2026 *Approving Change Order Nos. 12, 13 & 14 with Dulaine Contracting, Inc. for the North Union Pump Station Project*

5.1 Dulaine Change Order Tracking Spreadsheet

The Board reviewed the updated spreadsheet showing the proposed change orders.

5.2 Change Order 12

Mr. McCarey explained that Dulaine Contracting is claiming the cost of labor and equipment from the loss of 12 working days while the neighbor's underground electric service was relocated. During the 12 days, Dulaine Contracting was unable to proceed with any work. The labor and equipment costs totaled \$57,181.80. During project designs, Mr. McCarey had assumed the electric service was in the alley way between the pump station and the neighboring building. Based upon the records given by the LMUA Carroll was confident that the service would not be in the way of the station improvements. Mr. McCarey then

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explained the constraints with the small property the pump station is located on. The owner paid for half of the service removal and the LMUA paid the remaining half.

5.3 Change Order 13

Mr. McCarey explained that Dulaine Contracting is claiming the cost of labor and equipment from the loss of 43 working days while the installation of permanent utilities from JCP&L and Elizabethtown Gas were delayed. Dulaine was ready for station start up and was unable to perform any critical work to keep the project on schedule resulting in labor and equipment rental fees for 43 working day totaling \$104,082.74. Mr. McCarey explained that the bid specifications specifically stated that the contractor was responsible for all utilities. Unfortunately, the previous LMUA Executive Director agreed to assist the contractor with coordinating utilities and therefore took on the liability.

Mr. McCarey confirmed that Carroll Engineering will report all change orders to DCA as well as to NJ I-Bank.

The Board then discussed the issue of accepting the contractor's responsibility for the utilities and making sure that this will never happen on future projects. Mr. McCarey confirmed that in all future projects the "roles and responsibilities are delineated in the contract, and we will be abiding by it."

Ms. Pettit would like the record to show "that the way this was handled was totally unacceptable." Mrs. MacGregor added that the Board was unclear whether this was the contractor's responsibility and Mr. Horn thought that by intervening he would have made the situation better.

Ms. Pettit requested that Mr. McCarey write clearly and concisely in his report. He should use specifics when defining who, what, when, where and why. Also, in the specific project milestones, the percentage shown as completed needs to be defined as either work or dollar amount to be clearer. Mr. McCarey confirmed that "Construction Status: 98% Completed" meant total project work completed.

5.4 Change Order 14

Dulaine Contracting is claiming the cost of equipment rental between December 23, 2025, to January 30, 2026, while removal of the temporary power services was delayed. Delayed removal of the temporary power supply inhibited Dulaine from replacement of the existing sidewalk totaling \$31,175.93 in equipment rentals.

North Union Pump Station Project Engineering Milestones/ Notes:

1. Punchlist inspection completed January 22, 2026

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2. Construction: 98% of the work is completed
3. Construction Administration/ Field Observation Budget: 102%

Resolution 035-4-2026 Approving Change Order Nos. 12, 13 & 14 with Dulaine Contracting, Inc. for the North Union Pump Station Project

WHEREAS, Lambertville Municipal Utilities Authority (“LMUA”), via Resolution 039-2024 passed on August 6, 2024, awarded a contract to Dulaine Contracting, Incorporated (Dulaine) in an amount not to exceed \$1,574,198.00 for the North Union Pumping Station Replacement; and

WHEREAS, the LMUA via Resolution 037-5-2025 passed on May 6, 2025, approved Change Order No. 1 dated May 20, 2025, for Dulaine for an additional amount of \$1,612.20 to cover the additional work required during the execution of the project; and

WHEREAS, the LMUA, via Resolution 051-8-2025 passed on August 5, 2025, approved Change Order No. 2 dated July 29, 2025, for Dulaine for an additional amount of \$7,556.12 to cover the additional work required during the execution of the project; and

WHEREAS, the LMUA, via Resolution 055-9-2025 passed on September 5, 2025, approved Change Order No. 3 dated September 2, 2025, for Dulaine for an additional amount of \$22,800.00 to cover the additional work required during the execution of the project; and

WHEREAS, the LMUA, via Resolution 061-10-2025 passed on October 7, 2025, approved Change Orders No. 4, 5, 6 and 7 dated September 2, 2025, for Dulaine for an additional amount of \$86,469.10 to cover the additional work required during the execution of the project; and

WHEREAS, the LMUA, via Resolution 076-12-2025 passed on December 2, 2025, approved Change Orders No. 8 and 9 dated December 2, 2025, for Dulaine for an additional amount of \$39,091.20 to cover the additional work required during the execution of the project; and

WHEREAS, the LMUA, via Resolution 029-3-2026 passed on March 3, 2026, approved Change Orders No. 10 and 11 dated February 4, 2026, for Dulaine for an additional amount of \$19,438.06 to cover the additional work required during the execution of the project; and

WHEREAS, during the execution of the work under the contract, additional work was encountered for which Dulaine provided a cost to complete; and

WHEREAS, Change Order No. 12 would approve an additional cost of \$57,181.80, and increase the final contract price to \$1,808,346.48; and

WHEREAS, Carroll Engineering recommends that Change Order No. 12 be approved by the

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LMUA; and

WHEREAS, Change Order No. 13 would approve an additional cost of \$104,082.74, and increase the final contract price to \$1,912,429.22; and

WHEREAS, Carroll Engineering recommends that Change Order No. 13 be approved by the LMUA; and

WHEREAS, Change Order No. 14 would approve an additional cost of \$31,175.93, and increase the final contract price to \$1,943,605.15; and

WHEREAS, Carroll Engineering recommends that Change Order No. 14 be approved by the LMUA; and

WHEREAS, sufficient funds are available for these purposes from the short-term loan from the NJ I-Bank.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Lambertville Municipal Utilities Authority at the meeting of April 7, 2026, as follows:

1. Subject to NJ DEP approval, Change Orders No. 12, 13 and 14 are hereby authorized for the additional work required to complete the contract with Dulaine Contracting, Inc. for the North Union Pumping Station Replacement which increases the final contract amount by \$192,440.47 to \$1,943,605.15.
2. Michael Ingenito, Executive Director, is hereby authorized and directed to execute any and all documents and to take any and all actions necessary to implement this resolution.
3. The Resolution shall be effective immediately upon adoption.

Motion: Mr. Burd

Second: Mr. Dahl

Certification of Funds

I, Kathy Leary, Chief Financial Officer, do hereby certify that sufficient funds are available in the short-term loan from the NJ I-Bank.

/s/ Kathy Leary

Chief Financial Officer

Lambertville Municipal Utilities Authority

Dated: April 7, 2026

**Governing Body
Member**

**Recorded Vote:
Aye Nay**

Abstain

**Not
Voting**

**Not
Present**

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Janine MacGregor	X	
Helen Pettit	X	
Holly Havens	X	
David Burd	X	
Robert Dahl	X	
Matthew Hoyle		X
Emily Nanneman		X

B. Coryell Street Pump Station & Swan Street Pump Station:

The City of Lambertville, Development Committee issued a letter of completeness on February 10, 2026. Carroll Engineering and the LMUA are scheduled to meet Diane Alexander next week to discuss the next steps and to attend the City’s Planning Board Meeting. There are several requirements that need to be addressed prior to review by the Planning Board.

The force main easement needs to be in place. Ms. Alexander’s office was provided with a copy of the original deed. Their office is currently reviewing the document to find out if it was recorded properly. Carroll Engineering has prepared public notices for property owners within 200 feet of the station.

Archeological report should be completed this month.

Carroll Engineering has submitted the final design of the Swan Street Pump Station improvements to NJ I-Bank for review. Final approval will be on the condition that the Environment Planning Documents for both Coryell and Swan pump stations are approved.

6. **Coryell Pump Station Easement Meeting Notes from 3-20-26 Meeting**

Carroll Engineering and LMUA met with the property owner to discuss the permanent utility easement needed in the gravel parking lot area at the old Finkle’s property. The LMUA provided the owner with the site plan, easement legal description and exhibit, and the draft deed easement. Mr. Ingenito mentioned that when he met with the owner, they felt agreeable to our proposed easement. LMUA will send a follow-up email this week to see where they are and if there are any questions.

AUTHORITY ENGINEER’S REPORT-CARROLL ENGINEERING CONTINUED.

Coryell Street Pump Station Engineering Milestones/ Notes:

1. Lambertville Development Review: Application 1/20/26, Letter of Completeness 2/10/26
2. Public Notices: 3/2/26
3. Planning Board Meeting Review: April

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4. Permanent Easement: Authority's Attorney has provided a legal description & plan 2/10/26, easement done by Summer
5. Phase II Archeological Survey: Completed 10/2025, SHPO approval projected for April
6. NJIB Engineering & Planning: Anticipated for Summer 2026
7. Authorization to Advertise anticipated for Fall 2026
8. Engineering Design, Permitting & NJIB: 90% Complete
9. Engineering Budget: 83% Complete

C. Swan Street Pump Station:

The final design of the station is completed and is currently under review by NJ Infrastructure Bank (NJIB). This cannot be granted Authorization to Advertisement until the Environmental Planning Document for the Coryell and Swan projects are approved.

Swan Street Pump Station Engineering Milestones/ Notes:

1. Environmental Planning Document: Submitted January 2025, approval anticipated for Spring 2026.
2. Engineering & Planning: Done 8/2025, Authorization to Advertise anticipated for Summer 2026
3. Engineering Design, Permitting & NJIB: 90% Complete
4. Engineering Budget: 62%

D. Swan Street Sewer Improvements:

7.1 Proposal for Professional Engineering Services-Swan Street Sewer Repair and Replacement.

Carroll Engineering has updated their proposal for the sewer repair work that includes 1,330 LF open trench replacement and 4,200 LF of cured-in-place pipe lining. Their construction estimate is \$809,000 and their proposal for engineering is not to exceed \$139,600. This includes survey, design, permitting and construction administration services. Mr. McCarey discussed that most of the work is the cured-in-place pipe. This work is to replace in kind and is not increasing capacity. The proposed replacement and repair areas are the most significantly damaged parts of the Swan Street collection system. He further confirmed that their recommendations are based on their review of the T.V. inspection videos of the Swan Street collection system.

Mr. McCarey explained that any contract amendments would be handled between the LMUA and Carroll Engineering. The Board asked how Carroll Engineering reviews their contractor's work. Ms. Alexander explained that the bid would outline the project milestones, costs and timelines. The whole point of having construction oversight is so the LMUA does not get involved and the contractor is held up to the contract requirements. Mr. McCarey and Mr. Ingenito have had many discussions on how to proceed with going forward in future

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projects. Mr. McCarey assured the Board that the change orders that occurred during N. Union Street P.S. would not be repeated.

The Board asked why the \$76,500 is a preliminary estimate for construction administration field observation services. Mr. McCarey explained that once Carroll Engineering does the design, they will have better construction administration costs. The quoted amount covers full-time construction overview.

7. Resolution 036-4-2026 *Approving Amendment No. 1 to Contract with Carroll Engineering for Professional Engineering Services for the Swan Street Sewer Repair and Replacement Project*

WHEREAS, the Lambertville Municipal Utilities Authority (“LMUA”) owns and operates a wastewater collection and treatment system; and

WHEREAS, pursuant to Resolution 026-2-2026, the LMUA awarded a Contract to Carroll Engineering Corp. (“Carroll”) Entitled “Authority Engineer 2026” which provides for such engineering services on an as needed basis by contract amendments; and

WHEREAS, as per Carroll’s Swan Street Sewer Investigation Report, dated May 5, 2025, it has been determined that sections of the sanitary sewer system are in bad shape and require immediate repair or replacement or root control treatment; and

WHEREAS, the LMUA solicited proposals from Carroll for professional engineering services for the work involved as detailed in the report dated May 5, 2025; and

WHEREAS, Carroll submitted a proposal that included professional engineering services for design, bidding, permitting and preliminary construction administration and field observation for Swan Street Sewer Main Improvements as detailed in the proposals dated March 25, 2026, for the required work; and

WHEREAS, the Executive Director has reviewed Carroll Engineering Corporation’s proposals and has recommended that LMUA’s Board of Commissioners approve the scope of services as detailed in their March 25, 2026, proposal; and

WHEREAS, sufficient funds are available for these purposes under Engineering Services, Capital Projects Fund.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Lambertville Municipal Utilities Authority at the meeting of April 7, 2026, as follows:

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1. The scope of services for Carroll Engineering Corporation under their Contract for Authority Engineer 2026 is hereby amended, as Amendment No. 1 to include professional engineering services for Swan Street Sewer Main Improvements Design, Bidding, Permitting, and Preliminary Construction Administration and Field Observation Services in an amount not to exceed \$139,600.00.
2. Michael Ingenito, Executive Director, is hereby authorized and directed to execute any and all documents and to take any and all actions necessary to implement this resolution.
3. The Resolution shall be effective immediately upon adoption.

Moved: Ms. Pettit

Seconded: Mr. Burd

Certification of Funds

I, Kathy Leary, Chief Financial Officer, do hereby certify that sufficient funds are available in Engineering Services, Capital Projects Fund.

/s/ Kathy Leary

Chief Financial Officer

Lambertville Municipal Utilities Authority

Dated: April 7, 2026

Governing Body Member	<u>Recorded Vote:</u>			Abstain	Not Voting	Not Present
	Aye	Nay				
Janine MacGregor	X					
Helen Pettit	X					
Holly Havens	X					
David Burd	X					
Robert Dahl	X					
Matthew Hoyle					X	
Emily Nanneman					X	

AUTHORITY ENGINEER’S REPORT-CARROLL ENGINEERNG CONTINUED.

E. Swan Street Sewer Root Control Treatment:

The Board approved a proposal from Carroll Engineering for root control treatment of 2,200 LF in the Swan Street pump station drainage area for the estimated cost of \$30,000. The project’s engineering services were approved for an amount not to exceed \$9,000. Currently the LMUA is not moving forward with the work.

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F. Cherry Street Sewer Replacement:

8.1 Proposal for Professional Engineering Services-Cherry Street Sewer Main Replacement.

The Board approved a proposal for 1,054 LF of sewer replacement work along Cherry from N. Main Street to N. Union Street P. S. The construction cost estimated for the work is \$350,000. The engineering was approved for an amount not to exceed \$34,000. Carroll Engineering updated their proposal to include the cost of construction administration services for \$39,600. The total not to exceed amount is \$73,600.

There is no lining proposed as the pipe is in such disrepair the pipe needs to be replaced.

8. Resolution 037-4-2026 Approving Amendment No. 2 to Contract for Authority Engineer 2026 Carroll Engineering Corporation for Additional Professional Engineering Services for Cherry Street Sewer Main Replacement

WHEREAS, the Lambertville Municipal Utilities Authority (“LMUA”) owns and operates a wastewater collection and treatment system; and

WHEREAS, pursuant to Resolution 026-2-2026, the LMUA awarded a Contract to Carroll Engineering Corp. (“Carroll”) Entitled “Authority Engineer 2026” which provides for such engineering services on an as needed basis by contract amendments; and

WHEREAS, the LMUA approved by Resolution 004-1-2026 authorizing a contract amendment with Carroll for professional engineering services for Cherry Street Main Replacement Design & Bidding Services for an additional amount not to exceed \$34,000; and

WHEREAS, Carroll has resubmitted their proposal now dated March 25, 2026, to include preliminary construction administration and field observation for an additional amount not to exceed \$39,600; and

WHEREAS, the Executive Director has reviewed Carroll Engineering Corporation’s proposal and has recommended that LMUA’s Board of Commissioners approve the scope of services as detailed in their March 25, 2026, proposal; and

WHEREAS, sufficient funds are available for these purposes under Engineering Services, Capital Projects Fund.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Lambertville Municipal Utilities Authority at the meeting of April 7, 2026, as follows:

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1. The scope of services for Carroll Engineering Corporation under their Contract for Authority Engineer 2026 is hereby amended as Amendment No. 2 to include the following professional engineering services Cherry Street Sewer Main Replacement Design, Bidding & Construction Administration and Field Observation Services in an amount not to exceed \$73,600.
2. Michael Ingenito, Executive Director is hereby authorized and directed to execute any and all documents and to take any and all actions necessary to implement this resolution.
3. The Resolution shall be effective immediately upon adoption.

Moved: Ms. Havens

Seconded: Mr. Dahl

Certification of Funds

I, Kathy Leary, Chief Financial Officer, do hereby certify that sufficient funds are available in Engineering Services, Capital Projects Fund.

/s/ Kathy Leary
Chief Financial Officer
Lambertville Municipal Utilities Authority
Dated: April 7, 2026

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Holly Havens	X				
David Burd	X				
Robert Dahl	X				
Matthew Hoyle			X		
Emily Nanneman			X		

AUTHORITY ENGINEER’S REPORT-CARROLL ENGINEERING CONTINUED.

G. Development Review:

Carroll Engineering has completed the desktop capacity study of the sewer collections and conveyance system that would be directly affected by the Academy Hill development. Their study concluded that the 8-inch collection sewer likely does not have adequate capacity. Based on their calculations, the 8-inch collection sewer is at 92% capacity. Carroll

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Engineering recommends metering the collections system and recording Swan Street Pump Station flow data to confirm capacity.

H. Waste Water Treatment Plant:

Carroll Engineering reviewed the scope and cost estimate for the WWTP Upgrade provided by Collier's Engineering. The Projects Committee met and reviewed the cost comparison sheet. Upon their recommendation, the Board will not be changing Engineering.

9. Academy Hill Will Serve-Desktop Capacity Analysis

Carroll Engineering has completed their Desktop Capacity Analysis, dated March 18, 2026, of a portion of the collection and conveyance system that would be affected by the Academy Hill Project. The preliminary report of the collection and conveyance analyses had determined that the 8" collection sewer is at capacity and cannot handle the additional flow of the proposed development. Therefore, the LMUA's collection system currently does not have sufficient capacity for the proposed project.

Mrs. MacGregor advised that, after discussions with the Mayor, the LMUA does not need to send an additional letter to the City advising them of their new capacity requirement process.

9.1. Academy Hill Notice of Capacity Study 4-7-26

The LMUA sent out a letter dated April 7, 2026, to Dynamic Engineering Consultants, PC ("Engineer") and Academy Hill, Inc. ("the Applicant") and copied the City Zoning & Planning Boards advising all parties of the collection system capacity issues. The LMUA further noted in their letter that the Applicant would be responsible for the cost of a full Engineering Report. The Applicant would need to fund an escrow account that the LMUA would hold to pay the cost of a full Engineering Study.

Mrs. MacGregor spoke with Mayor Nowick ahead of sending out the capacity letter to advise the City of LMUA's collection system capacity issues affected by the Academy Hill Project. Mayor Nowick confirmed that the language in Academy Hill's Development Plan specifically said the developer/ Applicant is responsible for any improvements for collection and conveyance.

Mr. McCarey confirmed that sewer metering is a major component of what goes into the Engineering Capacity Study. The LMUA can analyze the actual flow to properly ascertain collection, conveyance and treatment capacity. At least one meter per pipe size should be installed on the 8, 12 and 15-inch lines and spring is the ideal time to capture some wet weather events in addition to dry weather flows.

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There was a discussion on water supply, the Developer would likely use public supply from Veolia Water Company.

Mr. Ingenito confirmed that for new developments to move forward, the LMUA will respond in the same manner to address collection, conveyance and treatment capacity. The LMUA will advise future developers accordingly should we need to do a desktop analysis for any additional developments.

I. WWTP Inspection:

The Annual Inspection Report of the Wastewater Treatment Plant has been completed and is before the Board for review.

10. WWTP Annual Engineering Inspection

The Board reviewed the full details in the report prepared by Carroll Engineering starting with an overview of Table 4-2, page 32. Mr. McCarey reviewed the table showing the proposed rehabilitation projects for addition in the Capital Improvement Budget Fiscal Years 2027-2031. The color-coded list with the high priority projects shown in yellow and moderate projects shown in green. Mr. McCarey then asked the Board to review Table 4-1 “*LMUA’s 5-Year Capital Improvement Plan for 2027-2031*” that has been organized by year, the projects to be completed within that year and the total proposed yearly budget. Mr. McCarey highlighted projects listed in year 2027, numbers 2, 3 and 5 which are required improvements based on NJDEP’s most recent inspection. He then explained that the LMUA should have a funding discussion and decide how many projects and what period of time they can be completed in. Based upon the current Wastewater Treatment Plant upgrade project, numbers 1 through 9 on the 5-year list of 15 total projects are currently included. The Clarifiers need to be fixed; the overall performance of the plant is important.

Root control was discussed by the Board as another important concern. Roots in the collections system are a known issue and the LMUA can implement root control in house on a regular basis with chemical treatment and jetting with the Vactor Truck.

Mr. McCarey stated that “there is a lot to discuss here and please feel free to take it in any order you would like.”

Ms. Alexander recommended that Carroll Engineering start considering some PFAS treatment options.

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ENGINEER’S REPORT-COLIERS ENGINEERING CONTINUED.

11. Engineer’s Report-Wastewater Treatment Plant Improvements Project

Mr. Ingenito updated the Board on the progress of the Wastewater Treatment Plant Project. Colliers Engineering has completed a number of engineering tasks and further design work will remain on a temporary hold until a funding plan has been finalized.

Design Services: Plan development on electrical and instrumentation, clarifier sludge pumping, influent sampler placement, and odor control systems.

Engineering Tasks:

- Permitting and Regulatory Assistance: Odor control permitting.
- NJIB Assistance: Coordination with I-Bank and project report.
- Evaluations on Major Equipment:
 - a. Belt Filter Press & Screw Conveyors- Completed 9/2025
 - b. Headworks Logistics During Construction- completed
 - c. Belt Filter Press Odor Control Options to Carbon- completed
 - d. Geotechnical Exploration Program & Report- 90% completed

CHAIRPERSON’S REPORT.

Mrs. MacGregor did not have anything additional to the agenda to discuss.

EXECUTIVE DIRECTOR’S REPORT-MICHAEL INGENITO.

12. Executive Director’s Monthly Operations Report:

Mr. Ingenito asked the Board if there were any questions on his monthly report. Mr. Burd noted that there was a lot of good information in the report.

Operations Overview:

Treatment Plant:

The treatment plant process is running sufficiently; the Rotating Biological Contractors “RBC” continue to remove ammonia and provide sufficient treatment of the biochemical oxygen demand “BOD.”

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At an average daily flow of 0.920 million gallons daily, the plant has been compliant with all monthly Discharge Monitoring Report limits. Proficiency testing for pH and Total Chlorine Residual is scheduled for April.

NJDEP Office of Quality Assurance (OQA) conducted an On-Site audit on March 6, 2026. There were ten deficiencies reported, Once Water Consulting has been authorized to respond and assist with correcting the reported deficiencies.

Operations staff have performed maintenance on the RBC's, skimming and cleaning of effluent weirs and biweekly cleaning of the chlorine contact tanks. The primary tanks levels have been maintained at the lowest possible levels and the LMUA has not had to contact an outside agency to pump down the tanks.

Collections & Conveyance System:

There were no reported complaints during the past month.

Staff Training:

NJUA JIF's annual safety breakfast and meeting was held March 25, 2026. The LMUA was awarded a safety award for no lost time accident for 20 Years. Monthly staff safety training focused on Personal Protective Equipment, Hearing Conservation and review of the Emergency Response Plan.

Elected Officials Training:

Ms. Parsons had sent out links to each LMUA Commissioner to complete the annual elected officials training course through insurance. The Commissioners have until May 31st to complete the training and earn \$250 credit toward the LMUA's annual insurance assessment.

Director's Notes:

The Flood Elevation Survey was completed and sent to our insurance company for FEMA flood insurance coverage. There is a credit of \$493 expected back from this year's premium.

12.1. Monthly Discharge Monitoring Report "DMR" Tool:

The Board reviewed the Monthly DMR showing the February Wastewater Treatment Plant data was found to be within permit limits.

12.2. MSI Elected Officials 2025-2026 Online Course:

Mr. Ingenito reviewed this in his report.

12.3. Sewer System Geographical Information System ("GIS") Mapping Notice to Ratepayers:

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An email was sent out through the LMUA's list serve and posted on the websites of the LMUA and the City of Lambertville advising ratepayers of the comprehensive GIS Mapping project for the City's sewer system provided through a USDA Grant.

13. Memo. 2026 Financial Disclosure Statements

Financial Disclosure Statements must be submitted by April 30th. Login information and instructions were emailed to the Administrative Staff, Board, Engineer, and Attorney.

14. Discussion on Resolution 037-4-2026 *Approving Financial Assistance Towards Portable Comfort Stations for the 2026 Shad Festival*

Mr. Ingenito discussed increasing the budgetary number for Fiscal Year 2027 for Civic Organizations. There were no questions or concerns from the Board on the Chamber of Commerce's request for financial assistance.

**Resolution 038-4-2026
Approving Financial Assistance Towards Portable Comfort Stations for
the 2026 Shad Festival**

WHEREAS, the Board received an email dated March 3, 2026, from the Greater Lambertville Chamber of Commerce requesting that the Lambertville Municipal Utilities Authority (LMUA) contribute toward the costs of portable comfort stations at the 2026 Shad Festival; and

WHEREAS, the Greater Lambertville Chamber of Commerce (The Chamber) was established in 1972 and has been promoting businesses in the Delaware River Towns for over 50 years; and

WHEREAS, the Chamber has organized The Lambertville Shad Festival for 43 years to bring commerce to the surrounding River Towns; and

WHEREAS, The LMUA has been supporting the Shad Festival since 2008; and

WHEREAS, the Board wishes to continue their support for the 2026 Shad Festival by contributing toward the cost of the portable comfort stations for the 17th year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Lambertville Municipal Utilities Authority agree to cover the costs of the portable comfort stations not to exceed \$1,775.00 for the Shad Festival to be held on April 25 & 26, 2026.

Motion: Mr. Dahl

Second: Ms. Pettit

Certification of Funds

I, Kathy Leary, Chief Financial Officer, do hereby certify that sufficient funds are available in

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the Operating Account, under line item: Contribution to Civic Organizations 10-001-6320.

/s/ Kathy Leary

Chief Financial Officer

Lambertville Municipal Utilities Authority

Dated: April 7, 2026

Governing Body Member	Recorded Vote:		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Holly Havens	X				
David Burd	X				
Robert Dahl	X				
Matthew Hoyle				X	
Emily Nanneman				X	

14.1. Request for Shad Fest Portable Comfort Stations

The Board reviewed the request for assistance and had no questions.

15. Discussion on Resolution 039-4-2026 *Accepting the FY 2025 Audit and Affidavit*

Mrs. MacGregor asked if the Board had time to review the FY 2025 Audit, but specifically the section of the report entitle “General Comments,” “Recommendations,” and “Schedule of Findings and Questioned Costs.” Mr. Ingenito will have an update on the recommendations noted in the Audit to report to the Board at the May meeting.

Ms. Pettit questioned why the Audit only listed unpaid sick leave when Employes are paid for vacation, personnel and holidays according to the Employee Manual.

Ms. Pettit would also like a report produced to start tracking the costs of past errors to determine the total financial impact on the LMUA. Mr. Ingenito will work on a spreadsheet for the Board to review so they have an idea of the cumulative cost of operational errors.

The Board then discussed bringing the Authority Auditor, Bob Butvilla with Suplee Clooney in at the May meeting for a formal meet and great and to do a brief overview of their process when an audit is performed.

**Resolution 039-4-2026
 Accepting the Fiscal Year 2025 Audit**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended June 30, 2025 has been completed and filed with the Registered Municipal Accountant with the Clerk of the City of Lambertville pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "**General Comments**," "**Recommendations**," and "**Schedule of Findings and Questioned Costs**," and has evidenced that review by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit and have specifically reviewed the sections of the annual audit report entitled "**General Comments**," "**Recommendations**," and "**Schedule of Findings and Questioned Costs**," in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Lambertville Municipal Utilities Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended June 30, 2025, and specifically has reviewed the sections of the audit report entitled "**General Comments**," "**Recommendations**," and "**Schedule of Findings and Questioned Costs**," and has evidenced that review by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Moved: Mr. Burd
Seconded: Ms. Pettit

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Holly Havens	X				
David Burd	X				
Robert Dahl	X				
Matthew Hoyle				X	

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Emily Nanneman

X

15.1.FY 2025 Audit Report

Reviewed by the Board.

15.2.FY 2025 Audit Synopsis

Reviewed by the Board.

CHIEF FINANCIAL OFFICER'S REPORT-KATHY LEARY.

16. Discussion on Resolution 040-4-2026 "to Approve Payment of Bills and Claims from March"

16.1. List of Expenditures:

The Secretary and Treasurer reviewed the expenses before the Board for approval. The Board reviewed the category names currently in the report as *Fund 10* and *Fund 16* and asked Ms. Leary to list the specific account names like *Improvement Fund*, *Improvement Savings*, *Operating*, *Payroll* and *Collections Accounts* to be clearer. The Board would also like to see more of a breakout in the different expenditure line items. There are reports in Edmunds that can be run to show the Board more of a breakdown in the budget vs. actual. The Board would like to see what the Auditor recommends in addition to reporting updates.

16.2. March Operating Bills:

Ms. Leary noted that the larger bills this month included Atlantic County Utilities Authority for sludge hauling and incineration, Carroll Engineering, JCP&L, Suplee Clooney for FY2025 the Audit Report and Health Benefits.

16.3. March Capital Bills:

The Board reviewed the list of Capital bills and did not have any questions or concerns.

16.4. Memo. Check Greater Than \$5,000:

The Board reviewed the Memo which showed the list of large expenses that included:

Operations: State Health Benefits, Atlantic County Utilities Authority, JCP&L, Suplee Clooney & Co. and Carroll Engineering

Capital: Carroll Engineering, One Water Consulting, LLC

16.5. Update on Renewal and Replacement Fund Status (Verbal)

The \$100,000 that the Board had authorized last April for withdrawal for emergency repairs to the belt filter press has been restored.

Resolution 040-4-2026

Resolution to Approve Payment of Bills and Claims

WHEREAS, the Lambertville Municipal Utilities Authority received certain claims against it by way of voucher; and

WHEREAS, the staff and Authority members have reviewed said claims; and

WHEREAS, the CFO has determined that funds are available to pay said claims.

NOW, THEREFORE, BE IT RESOLVED by the Lambertville Municipal Utilities Authority that these claims be approved for payment for the following amounts:

MARCH OPERATIONAL (Fund 10) BILLS LIST: \$153,547.84

MARCH CAPITAL (Fund 16) BILLS LIST: \$50,657.95

TOTAL TO BE APPROVED: \$204,205.79

Moved: Mr. Dahl

Seconded: Ms. Havens

Certification of Funds

I, Kathy Leary, Chief Financial Officer, do hereby certify that sufficient funds are available under the Operating Budget & Capital Account from I-Bank Funds.

/s/ Kathy Leary
 Chief Financial Officer
 Lambertville Municipal Utilities Authority
 Dated: April 7, 2026

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Holly Havens	X				
David Burd	X				
Robert Dahl	X				
Matthew Hoyle				X	
Emily Nanneman				X	

ATTORNEY’S REPORT-DIANE ALEXANDER

17. PFAS Proposed Settlements with 3M & Dupont Update (Verbal)

Proposed Settlement with 3M Company in the Matter of NJDEP, et al., v. E.I. Du Pont De Nemours and Company, et al., Case No: 1:19-CV-14766-RMB-JBC (D.N.J.):

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Ms. Alexander, Maraziti Falcon, LLP, stated that there have been no new developments since the hearing in Camden, NJ.

No changes, they are negotiating with NJDEP to see if there is any way there could be a grant put in place for wastewater treatment.

OPEN FORUM/ NEW BUISNESS.

There was no new business to discuss.

PUBLIC COMMENT.

There was no public in attendance at this time.

HISTORIC REFERENCE MATERIALS.

Nothing new to review or discuss.

ADJOURNMENT.

The meeting adjourned at 8:22 p.m. with a motion made by Mrs. MacGregor seconded by Ms. Havens. and followed by a unanimous voice vote taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,

Melissa S. Parsons

Melissa S. Parsons,
Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on May 5, 2026.