



LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

Special Meeting

December 9, 2024, 6:00 pm

Held Virtually via Microsoft Teams

Minutes for Meeting

ID: 244 559 149 772 Passcode: ie2g8Br3

<https://teams.microsoft.com/meet/244559149772?p=3sTecMpHXT2fvyFTQp>

The meeting was called to order at 6:00 p.m. by Mrs. MacGregor who read the statement of compliance with the Open Public Meetings Act, by adoption of Resolution 006-2024 setting forth meeting dates for 2024-2025. Notification was given on December 4th and published on December 9, 2024, to the Times of Trenton and noticed in the Hunterdon County Democrat. A copy of the notice and agenda were posted on the web sites of the LMUA www.lambertvillemua.com and the City of Lambertville www.lambertvillenj.org.

Pledge of Allegiance.

Roll Call. Ms. Parsons called the roll as follows:

LMUA Board:

Present: Janine MacGregor-Chairwoman, Vincent Uhl-Vice Chairman, Paul Rotondi-Treasurer
Jacqueline Middleton-Secretary, Helen Pettit-Member,

Absent: Holly Havens-Alternate I

Also Present: Thomas F. Horn, P.E.-Executive Director, Kathy Leary-Chief Financial Officer,
Diane Alexander, Esq.-Authority Attorney

Personnel Salaries & Bonuses.

Concluding the roll call, Mrs. MacGregor requested a motion approve Resolution 051-2024 to go into closed session for the purpose of discussing year end bonuses and salaries.

Before entering the closed session, Mrs. MacGregor asked Mr. Horn if there was anything more, he would like to add to his spreadsheet, *Employee Information, Salaries* showing a three-year history of salary and bonus history for all personnel.

After a short discussion on the logistics of assigning the Board members to a separate closed session room, Mrs. MacGregor decided to remain in the open session virtual meeting and asked that Mr. Horn, Ms. Leary leave until the conclusion of closed session. Ms. Parsons would mute and turn off her sound since she was the host of the meeting and unable to leave without closing the whole meeting.

Closed Session.

Resolution 051-2024

Approving a Closed Session to Discuss End of Year Employee Bonuses

WHEREAS, the Board of the Lambertville Municipal Utilities Authority is subject to certain

requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session, not open to the public, may be held for certain specified purposes when authorized by N.J.S.A. 10:4-12(b).

NOW, THEREFORE, BE IT RESOLVED that the Board of the Lambertville Municipal Utilities Authority hereby moves to go into closed session on Monday, December 9, 2024, virtually via Microsoft Teams for the purpose of discussing end of year employee bonuses and salaries.

BE IT FURTHER RESOLVED that the matters discussed in the minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

The Resolution was adopted by a call of ayes and nays as follows:

Moved: Ms. Pettit
Seconded: Mr. Rotondi

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Jacqueline Middleton	X				
Helen Pettit	X				
Holly Havens					X

Closed Session Start: 6:09 p.m.
Resume Open Session: 6:41p.m.

Having made no decisions in the closed session, the Board took a moment to confirm that there was no public in attendance. Mrs. MacGregor then requested a motion to approve Resolution 051-2024 approving year end bonuses for the operators and office personnel for \$1,000 and for the Plant Supervisor and Executive Director to be determined after further discussion for which they will receive prior notice and determined at a later date.

Resolution 051-2024
A Resolution to Approve Year End Bonuses for Employees

WHEREAS, Mrs. MacGregor recommended year-end bonuses for the staff based on overall performance and in acknowledgment of their dedication to the Authority.

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NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Lambertville Municipal Utilities Authority hereby approves the following year-end bonuses:

Operators: \$1,000
Plant Supervisor: To be Determined & will Receive Prior Notice
Office Personnel: \$ 1,000
Executive Director: To be Determined & will Receive Prior Notice

The Resolution shall be effective immediately upon adoption.

Moved: Ms. Pettit
Seconded: Mr. Uhl

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Jacqueline Middleton	X				
Helen Pettit	X				
Holly Havens					X

Public Comment.

At this time Ms. Parsons confirmed that there were no members of the public in attendance.

Other Matters.

Mrs. MacGregor mentioned that she had recently run into the wife of the late LMUA Attorney, C. Greg Watts, Esq. and extended the Board's condolences for his passing and expressed how much the LMUA missed having him as our Attorney.

Adjournment.

The meeting adjourned at 6:44 p.m. with a motion made by Ms. Pettit seconded by Mr. Rotondi and followed by a unanimous voice vote taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,
Melissa S. Parsons

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Melissa S. Parsons,
Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on January 4, 2025.