



LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

Regular Meeting

May 6, 2025, 6:00 pm

Lambertville Wastewater Treatment Facility,

3 Bridge Street, Lambertville, NJ

Minutes for Meeting Held in Person & Conference Call

Call In # 978-990-5000 Access Code: 2646329

Statement of Compliance with OPMA

This meeting was called to order at 6:01 p.m. with the Open Public Meetings Act, by adoption of *Resolution 006-2025* setting forth meeting dates for 2025-2026. Notification was published on Thursday, February 14, 2025, to the Times of Trenton and noticed in the Hunterdon County Democrat. A copy of the notice and agenda were posted on the web sites of the LMUA www.lambertvillemua.com and the City of Lambertville www.lambertvillenj.org.

Pledge of Allegiance.

Roll Call. Ms. Parsons called the roll as follows:

LMUA Board:

Present: Janine MacGregor-Chairwoman, Helen Pettit -Vice Chairperson, Paul Rotondi-Treasurer, Jacqueline Middleton-Secretary, Vincent Uhl -Member, Holly Havens-Alternate I (entered the meeting at 6:12 p.m.), Robert Dahl-Alternate II

Also Present: Thomas F. Horn, P.E.-Executive Director, Diane Alexander, Esq. of Maraziti Falcon, LLP, David Burd & Emily Nanneman- newly appointed, soon to be new Members of the LMUA. Michael Ingenito entered at 6:04 p.m. & Steve Verrengia at 7:04 p.m.

Due to the length of the Agenda and time constraints of LMUA Board Members, related Agenda items were discussed together and some Agenda items were discussed out of order. These minutes reflect the order of discussions rather than the Agenda order.

Minutes.

1. The corrected minutes from April 1, 2025, Regular Session were approved in a motion made by Ms. Pettit and seconded by Mr. Uhl and followed by a unanimous roll call vote by all members present. MOTION CARRIED

Governing Body Member	Recorded Vote:		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Paul Rotondi			X		
Jacqueline Middleton			X		
Vincent Uhl	X				
Holly Havens				X	
Robert Dahl				X	

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Chairperson's Report.

Mrs. MacGregor introduced David Burd and Emily Nanneman, our two new members who will begin their terms at the end of this meeting and the June 3rd meeting. Mr. Burd took a moment to discuss his past volunteer positions in the town, including Office of Emergency Management Coordinator, Rescue Squad, as well as many other positions in the community. He worked for Public Service and Gas Co. and the Delaware River Joint Toll Bridge Commission, and he continues to enjoy supporting and being involved in his community. Ms. Nanneman works for NJ DEP and lives close to the N. Union Street pump station and is interested in learning about the treatment process and helping her community.

The Board and staff introduced themselves to the new members and spoke a little bit about their roles for the LMUA.

1. **Executive Director Meet & Greet:** Interviews were conducted on April 21st with Michael Ingenito and Steve Verrengia. Mrs. MacGregor has asked that both candidates attend tonight's meeting to introduce themselves to the Board and to talk about their qualifications.
 - a. **6:00 p.m. Michael Ingenito:** Mr. Ingenito introduced himself to the Board as the Chief Plant Operator at Somerset Valley Raritan Sewerage Authority and has been there for 22 years. He explained that he started at the bottom and then went back to school and worked his way up and made a career out of it. He feels that "it is a great thing for the environment." He is eager to advance his career and at his current job, there are no other opportunities for him to do so for at least the next ten years. Mr. Ingenito currently lives on his family's farm in Pittstown, approximately 20 minutes or so from the LMUA.

The Board took turns asking questions based on the differences in facility sizes and treatment processes, and how to handle personnel issues. Mr. Ingenito has had experience with personnel management and discipline, budgeting as well as running multiple capital projects. Mr. Ingenito then explained how he organizes his workday by starting off with meeting his department heads, walk through of the facility and checking all reports, including any permit sampling that needs to be done. He files monthly reports with his supervisor and collects and reports monthly lab data for the NJ DEP Discharge Monitoring Reports. Health and safety are an important ongoing responsibility. Somerset Valley Raritan SA created their own confined space rescue team. He has updated their Operations and Maintenance Manual. He knows a little about Rotating Biological Contactors (RMC's) but would also rely on his networking group and the professional staff when he needs assistance with an issue he is not familiar with. He likes to keep a good working order on his desk; everything gets filed once completed. He will meet with the guys or Mr. Rose daily to go over daily work and long-term project updates.

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The Board thanked Mr. Ingenito for his time tonight and he excused himself from the remainder of the meeting.

b. **7:00 p.m. Steve Verrengia- (Deferred. See page 9 of these minutes.)**

Executive Directors Report-Thomas Horn.

- 1. Memo: Personnel Safety & Operations Update.** Mr. Horn updated the Board on normal operations and some issues with the plant. Staff are working on a problem with the primary pumps and cracked flights in both tanks. The replacement flights have been ordered but the cause of the damage is currently unknown. Staff also worked on a pump issue at Ferry Street pump station.

A safety meeting has been scheduled for May 13th

The weekly cleaning of the chlorine contact tanks has been continued to keep the surface clear.

EJIF Review of PAA Emergency of June 26, 2024: There are no new updates from the claim's administrator on coverage. Mr. Horn asked our Risk Manager to follow up with the EJIF to get a response.

Elected Officials Training-One final reminder to the Board to complete the online safety training by May 31.

Wastewater Treatment Plant Effluent Data. Mr. Horn reported a lab error for the influent Biochemical Oxygen Demand (BOD) results from the sample collected March 25, 2025. The results showed a non-detect for influent BOD which is impossible. The laboratory did not inform us of this error in a timely manner and the LMUA was unable to collect the required number of samples for BOD as per the NJPDES permit requirements. Mr. Horn submitted his *Request for Affirmative Defense* dated April 22, 2025, to NJDEP which showed that the LMUA made every effort to comply with the NJDPDES regulations and should not be held at fault.

The introduced Fiscal Year 2026 budget was accepted by the Department of Community Affairs and will be ready for final adoption at the June 3rd meeting.

Mr. Horn has prepared a separate memorandum showing proposed rate increases for FY 2026.

- 2. One Water Consulting, LLC Discharge Monitoring Report Tool.**

To assist with recent NJPDES permit issues and reporting Mr. Horn has requested a proposal from One Water Consulting, LLC to provide the LMUA user-friendly tools. The tools would be

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designed specifically to the LMUA permitting needs, require no maintenance and would be usable for at least the life of the permit of 5 years.

Resolution 035-5-2025 *Authorizing Procurement of Discharge Monitoring Report Tool from One Water Consulting, LL*

WHEREAS, the Lambertville Municipal Utilities Authority (LMUA) is permitted to discharge highly treated wastewater in accordance with the terms and conditions of a New Jersey Pollutant Discharge Elimination Permit (NJPDES Permit) issued by the New Jersey Department of Environmental Protection (NJDEP). The LMUA NJPDES Permit requires the monitoring and reporting of the quality and quantity of said discharge; and

WHEREAS, LMUA desires to procure computer software that will allow the LMUA to efficiently complete the Discharge Monitoring Reports (DMRs) required pursuant to the terms of its NJPDES Permit; and

WHEREAS, One Water Consulting LLC (OWC) has submitted a proposal dated October 17, 2024, wherein OWC proposes to create and provide a master version of a DMR Tool and DMR Database, customized to the LMUA NJPDES permit, to assist LMUA to meet its permit's reporting requirements, in an amount not to exceed \$6,500.00 without further Board authorization, as more specifically set forth in the OWC Proposal available on file in the offices of the LMUA; and

WHEREAS, the necessary funds are available in the LMUA Computer Services budget line item.

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of the Lambertville Municipal Utilities Authority, as follows:

1. The Lambertville Municipal Utilities Authority does hereby authorize the Executive Director to execute a Contract, in a form acceptable to the Executive Director and General Counsel, between the LMUA and One Water Consulting, LLC, whose business address is located at 101 Poor Farm Road, 2nd Floor, Princeton, NJ 08540, for the creation and procurement of a master version of a DMR Tool and DMR Database, in the amount of \$6,500.00, without the need for further Board authorization, in accordance with the proposal dated October 17, 2024, which is available on file in the administrative offices of the LMUA.
2. This Resolution shall take effect as provided by law.

Certification of Funds

I, Kathy Leary, Chief Financial Officer, do hereby certify that sufficient funds are available in the 2025 Budget, Computer Services line item.

/s/ Kathy Leary

Chief Financial Officer

Lambertville Municipal Utilities Authority

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Moved: Ms. Pettit
Seconded: Mr. Rotondi

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Paul Rotondi	X				
Jacqueline Middleton	X				
Vincent Uhl	X				
Holly Havens				X	
Robert Dahl				X	

3. Memo: Capital Projects Status: Mr. Horn updated the Board on the ongoing projects status.

Coryell Street P.S.: Richard Grubb and Associates completed the onsite Cultural Resources Survey this past month. Carroll Engineering has completed the 90% drawings that Mr. Horn has reviewed. The Treatment Works Approval (“TWA”) and Delaware Raritan Canal Commission (“DRCC”) permit applications are administratively completed. Now they must be technically reviewed. The LMUA will need to submit a permit application to the City for the proposed driveway. Ms. Alexander’s office is working on the property easement issue.

Swan Street P.S.: Carroll Engineering has completed the 60% drawings that Mr. Horn has reviewed. They are working on an air permit for the proposed carbon scrubber and an application to the Delaware Raritan Canal Commission for a visual impact review.

Wastewater Treatment Plant: Colliers Engineering has been evaluating the three alternatives to replacements for the headworks, belt filter press and the odor control for the belt filter press. They have met with NJDEP and the Delaware River Basin Commission (DRBC) to find out what approvals may be required. The DRBC’s initial opinion is that a project will be reviewed because of the proposed relocation of the headworks. There is another meeting scheduled for May 5th to discuss it further.

Mrs. MacGregor asked Mr. Horn to prepare a chart that would track the progress of each project for the June 3rd meeting.

N. Union Street P.S.: Dulaine Contracting, Inc. is currently working on the installation of the bypass system and are waiting for the temporary power to be installed by JCP&L. Power is anticipated to be installed May 19th with the demolition of the old station starting the week of May 26th.

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Mr. Horn then reviewed the change order for the Board's approval that covers additional costs of \$1,612.20 to Dulaine for the additional work included in the adjustment of the bypass system and a credit for not providing a 6" plug valve.

4. Resolution 037-2025 *Authorizing Change Order No. 1 North Union Pumping Station Replacement*

WHEREAS, Lambertville Municipal Utilities Authority ("Authority"), via Resolution 039-2024 passed on August 6, 2024, awarded a contract to Dulaine Contracting, Incorporated (Dulaine) in an amount not to exceed \$1,574,198.00 for the North Union Pumping Station Replacement; and

WHEREAS, during the execution of the work under the contract, additional work was encountered by which Dulaine provided a cost to complete; and

WHEREAS, the additional work included adjustment of the temporary bypass pumping system costs to reflect the difference between the designed bypass system and the bypass system proposed by the contractor and credit for not providing a 6" plug valve; and

WHEREAS, Carroll Engineering prepared Change Order No.1 dated May 20, 2025, to Dulaine for the additional work required during the execution of the project; and

WHEREAS, after approval of the change order, the contract amount would increase by \$1,612.20 to a final contract price of \$1,575,810.20; and

WHEREAS, Carroll Engineering recommends that Change Order No. 1 be approved by the Authority; and

WHEREAS, sufficient funds are available for these purposes from the short-term loan from the NJ I-Bank.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Lambertville Municipal Utilities Authority at the meeting of May 6, 2025, as follows:

1. Change Order No. 1 is hereby authorized for the additional work required to complete the contract with Dulaine Contracting, Incorporated for the North Union Pumping Station Replacement which increases the final contract amount by \$1,612.20 to \$1,575,810.20.
2. The contract completion date remains the same.
3. Thomas F. Horn, P.E., Executive Director is hereby authorized and directed to execute any and all documents and to take any and all actions necessary to implement this resolution.

4. The Resolution shall be effective immediately upon adoption.

Certification of Funds

I, Kathy Leary, Chief Financial Officer, do hereby certify that sufficient funds are available in the short-term loan from the NJ I-Bank.

/s/ Kathy Leary
Chief Financial Officer
Lambertville Municipal Utilities Authority
Dated: May 6, 2025

Moved: Ms. Pettit
Seconded: Mr. Rotondi

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Paul Rotondi	X				
Jacqueline Middleton	X				
Vincent Uhl	X				
Holly Havens				X	
Robert Dahl				X	

5. Memo: Swan Street Sewer Line Evaluation:

The Board approved Resolution 036-5-2025 to memorialize the Board’s decision from the April 1st meeting to contract with Carroll Engineering to investigate the Swan Street sewer line for sewer overflow causes during high rain events.

6. Resolution 036-5-2025 Amendment No.1 Authority Engineer 2025 Carroll Engineering Corporation for Professional Engineering Services for Swan Street Sewer Investigation

WHEREAS, the Lambertville Municipal Utilities Authority (“LMUA”) owns and operates a wastewater collection and treatment system; and

WHEREAS, the LMUA’s Swan Street Sanitary Sewer line has experienced a number of overflows during large rainfall events; and

WHEREAS, the LMUA staff has been unable to locate the source of excess water entering the LMUA’s sanitary sewer system upstream from the Swan Street sewer line; and

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WHEREAS, pursuant to Resolution 015-2025, the LMUA awarded a Contract to Carroll Engineering Corp. Entitled “Authority Engineer 2025” which provides for such engineering services on an as needed basis by contract amendments; and

WHEREAS, the LMUA solicited a proposal for the Swan Street Sewer Investigation noted above from Carroll Engineering Corporation; and

WHEREAS, Carroll Engineering Corp’s submitted a proposal dated March 28, 2025, for the required work; and

WHEREAS, the Executive Director, has reviewed Carroll Engineering Corporation’s proposal and has recommended that LMUA’s Board of Commissioners approve the scope of services as detailed in their March 28, 2025, proposal; and

WHEREAS, sufficient funds are available for these purposes under Engineering Services, Capital Projects Fund.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Lambertville Municipal Utilities Authority at the meeting of May 6, 2025, as follows:

1. The scope of services for Carroll Engineering Corporation under their Contract for Authority Engineer 2025 is hereby Amended to include professional engineering services for Swan Street Sewer Investigation.
2. The Executive Director is authorized and directed to execute Amendment No. 1 to Contract for Authority Engineer 2025 in a form acceptable to the Authority Attorney in an amount not to exceed \$12,000 for the LMUA’s Swan Street Sewer Investigation.
3. Thomas F. Horn, P.E., Executive Director is hereby authorized and directed to execute any and all documents and to take any and all actions necessary to implement this resolution.
4. The Resolution shall be effective immediately upon adoption.

Certification of Funds

I, Kathy Leary, Chief Financial Officer, do hereby certify that sufficient funds are available in Engineering Services, Capital Projects Fund.

/s/ Kathy Leary

Chief Financial Officer

Lambertville Municipal Utilities Authority

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Moved: Ms. Pettit

Seconded: Mr. Uhl

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	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Paul Rotondi	X				
Jacqueline Middleton	X				
Vincent Uhl	X				
Holly Havens				X	
Robert Dahl				X	

7. Peracetic Acid Pilot Study Update:

This was scheduled for review at the June 6th Board meeting due to the number of Agenda items for tonight's meeting.

Chairperson's Report Continued.

b. Steve Verrengia at 7:00 p.m. The Executive Director's Meet & Greet continued with Mr. Verrengia at 7:04 p.m. Mr. Verrengia currently works at Passaic Valley Sewerage Commission (PVSC) as a supervisor with over 10 years of experience in management. He is currently responsible for overseeing 12 people in his position in the thickening unit. Since PVSC is such a large treatment facility, they have their own finance department, and he does not get too involved with budgeting. Mr. Verrengia currently lives in Mendham, about a 50-minute drive away from Lambertville but he did mention that he is considering moving. He is attending school at Morris County College in pursuit of a degree in Engineering Science. He would like to work at a smaller facility where he would have more time with his family while continuing his education.

The Board then continued to ask him questions related to the difference between size and treatment of facilities, and how he would handle personnel issues. He believes in firm but fair leadership. His phone is always on, and he is accessible and reliable during emergencies. He does not have experience with RBC's but would lean on our professionals for assistance. Mr. Verrengia maintains a weekly agenda and uses Outlook Calendar to prioritize his responsibilities. He handles chemical deliveries, coordinates with their Engineer while working on Capital Projects for his process facilities.

The Board thanked Mr. Verrengia for his time tonight and he excused himself from the remainder of the meeting.

Closed Session.

1. **Resolution 034-5-2025** *Approving a Closed Session to Discuss Personnel Planning & Staffing*

WHEREAS, the Board of the Lambertville Municipal Utilities Authority is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session, not open to the public, may be held for certain specified purposes when authorized by N.J.S.A. 10:4-12(b).

NOW, THEREFORE, BE IT RESOLVED that the Board of the Lambertville Municipal Utilities Authority hereby moves to go into closed session on Tuesday, May 6, 2025, at The LMUA Treatment Facility located at 3 Bridge Street, Lambertville for the purpose of personnel matters pertaining to planning and staffing.

BE IT FURTHER RESOLVED that the matters discussed in the minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

The Resolution was adopted by a call of ayes and nays as follows:

Motion: Mr. Uhl

Second: Ms. Middleton

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Paul Rotondi	X				
Jacqueline Middleton	X				
Vincent Uhl	X				
Holly Havens				X	
Robert Dahl				X	

Enter Closed Session: 7:24 p.m.

Resumed Open Session: 8:13 p.m.

Executive Directors Report Continued-Thomas Horn.

8. **47 Lincoln Ave. (Cottage) Lambertville: Request for Billing Suspension**

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The Board reviewed the written request from 47 Lincoln Avenue, Lambertville, dated April 14, 2025, for retroactive billing suspension to the date of the fire, June 17, 2024. As per LMUA rules and regulations, a billing suspension is allowable in this case, the City has issued a notice of “Unsafe Structure” dated the date of the fire. However, the suspension would be effective on the date the written notice was received unless the Board determines there are extenuating circumstances, and with good cause they could approve suspension retroactively despite the late notice. In this cause because there were significant damages due to the structure effectively making it unsafe for occupants, the Board agreed to authorize Resolution 033-5-2025 as written.

Resolution 033-5-2025 *Approval of Billing Suspension for 47 Lincoln Ave. (Cottage)*

WHEREAS, the Lambertville Municipal Utilities Authority (“Authority”) received a written request from the owner of 47 Lincoln Ave. (Cottage) for the suspension of sewer charges via email on April 14, 2025; and

WHEREAS, Under Chapter 7-6: Condition of Suspension of Sewer User Fees of the Authority Rules & Regulations, the requirements for suspension of sewer fees are as follows:

- a. A unit is rendered uninhabitable (which determination will be made in the sole discretion of the Authority) by fire or natural disaster, AND the water supply is turned off at the curb or the well is inoperable.
- b. The building or unit sewer connection into the Authority's system is capped.

WHEREAS, the requesting property had sustained considerable fire damage that occurred on June 17, 2025, and

WHEREAS, The City of Lambertville’s Construction Official has issued an Unsafe Structure Notice on June 17, 2024, declaring the building unsafe for human occupancy; and

WHEREAS, Mr. Horn recommends that the Board approve the suspension effective retroactively to the date of the Unsafe Structure Notice, June 17, 2024 and the reimbursement request of -\$355.21 as an account credit to be applied towards future billings.

NOW, THEREFORE, BE IT RESOLVED by the Lambertville Municipal Utilities Authority that based upon the unique circumstances set forth in this Resolution, it hereby approves the retroactive suspension of sewer charges effective June 17, 2025, and thereby issuing a billing adjustment and credit of -\$355.21 to account 20713.

BE IT FURTHER RESOLVED that the following conditions must be met:

1. The Property Owner must notify the LMUA once the building is declared safe for human occupancy by issuance of a Certificate of Occupancy.
2. Should the property not receive a CO in one year from this resolution, the sewer service must be capped or plugged at the connection point of the lateral servicing the property.
3. This Resolution is effective immediately upon adoption.

Moved: Ms. Middleton
Seconded: Mr. Uhl

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Paul Rotondi	X				
Jacqueline Middleton	X				
Vincent Uhl	X				
Holly Havens				X	
Robert Dahl				X	

9. Memo: Connection & User Fees for FY2026:

At the end of each fiscal year, the Board reviews the *Proforma Cash Flow Model*, a ten-year financial projection that indicates the status of our finances while taking into consideration revenues, expenses, current and projected debt service. Based on this projection, the budget is balanced until fiscal year 2028. Mr. Horn recommends the Board consider raising the rates based on three scenarios of 3%, 4% and 5% increases in user fees. In each scenario, the deficit is reduced in future years but not eliminated. Mr. Horn recommends the Board consider at least a 4% increase that will help offset the predicted deficit in 2028 when new debt service becomes due. Mr. Horn also recommended the Board consider raising the Connection Fee to the maximum of \$7,753.00 per new sewer connection, which is an increase of \$340.00. The fee is statutorily calculated by our Special Projects Auditor, Bowman & Company.

Seeing no issues or further questions, the Board agreed to the proposed user fees increase of 4% to the nearest whole number and raising the connection fee to \$7,753.00, a hearing will be scheduled for the June 3rd regular meeting. Sufficient public notice will be sent to the Times of Trenton and City of Lambertville.

Chief Financial Officer's Report.

1. Memo: Bills Over \$5,000

There were no issues or questions with this month's bills.

2. April Bills

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Mr. Rotondi made a motion to approve the bill list for April when funds become available. Ms. Middleton seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Paul Rotondi	X				
Jacqueline Middleton	X				
Vincent Uhl	X				
Holly Havens				X	
Robert Dahl				X	

Attorney Report. Diane Alexander Esq.

Ms. Alexander's report and resolutions were tabled to the June 3rd meeting due to the number of items on tonight's agenda.

1. *Draft Resolution of the Lambertville MUA Adopting the NJ Local Government Ethics Law Code of Conduct*
2. **Resolution 031-5-2025** to *Authorize the Defense and Indemnification of the Members and Employees of the Lambertville Municipal Utilities Authority*

Chairperson's Report Continued.

Ms. Pettit made a motion to extend an offer of Employment to Michael Ingenito for the position of Executive Director with a starting salary of \$160,000.00. Ms. Middleton seconded the motion. An affirmative roll call vote was taken by all members present in favor of the motion. MOTION PASSED

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
Paul Rotondi	X				
Jacqueline Middleton	X				
Vincent Uhl	X				
Holly Havens				X	
Robert Dahl				X	

Public Comment.

At this time Ms. Parsons confirmed that there were no members of the public in attendance.

Honoring Jacqueline Middleton & Paul Rotondi.

Mrs. MacGregor, along with the Board took a moment to reflect and give thanks to Ms. Middleton and Mr. Rotondi for their many years of public service while on the LMUA Board. Mrs. MacGregor read aloud the resolutions memorializing their individual contributions for the good of the LMUA.

A Resolution Honoring Jacqueline Middleton.

WHEREAS, the tireless work of citizen volunteers makes the City of Lambertville an outstanding place to live and raise a family; and

WHEREAS, Jacqueline Middleton was appointed to serve on the Lambertville Municipal Utilities Authority (LMUA) Board on March 5, 2019, as Alternate One; and

WHEREAS, Jacqueline Middleton was appointed as Member and Secretary of the LMUA on April 2, 2024; and

WHEREAS, Jacqueline Middleton has served on the Board of the LMUA for over six years (6) and has served as Secretary for one (1) year; and

WHEREAS, Jacqueline Middleton diligently and skillfully carried out her duties as Alternate Member, Member and Secretary since she was appointed to the Board; and

WHEREAS, Jacqueline Middleton brought her expertise as a Public Land Acquisition and Stewardship Lawyer to the Board by contributing significantly to Capital Projects providing significant improvements towards efficient and effective treatment and general operations of the LMUA; and

WHEREAS, Jacqueline Middleton always made herself available to carry out all related duties of Secretary such as signing vouchers, resolutions and authorizing banking transactions on behalf of the LMUA, and readily offered her help and guidance on other matters when needed; and

WHEREAS, Jacqueline Middleton brought to each LMUA meeting a need for preserving and protecting our beautiful Delaware River by helping to maintain and provide an effective wastewater treatment facility; and

WHEREAS, Jacqueline Middleton, after serving on the Board of the LMUA for over six (6) years, wishes to step down; and

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WHEREAS, the Commissioners and staff of the LMUA wish to recognize and commend her invaluable service over the past six (6) years as a devoted Alternate Member and Member whose efforts greatly benefited the LMUA and citizens of Lambertville.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Lambertville Municipal Utilities Authority does hereby declare its appreciation for Jacqueline Middleton for her unwavering dedication and service to the LMUA.

A Resolution Honoring Paul Rotondi.

WHEREAS, the tireless work of citizen volunteers makes the City of Lambertville an outstanding place to live and raise a family; and

WHEREAS, Paul Rotondi was appointed to serve on the Lambertville Municipal Utilities Authority (LMUA) Board on February 1, 2011, as Alternate One; and

WHEREAS, Paul Rotondi was appointed to serve on the LMUA Board on March 4, 2015, as a Member and appointed as Treasurer; and

WHEREAS, Paul Rotondi has served on the Board of the LMUA for over fourteen years (14) and has served as Treasurer for over ten (10) years; and

WHEREAS, Paul Rotondi diligently and skillfully carried out his duties as Treasurer since he was appointed to the Board; and

WHEREAS, Paul Rotondi brought his expertise as an Engineer to the Board by contributing significantly to Capital Projects providing significant improvements towards efficient and effective treatment and general operations of the LMUA; and

WHEREAS, Paul Rotondi always made himself available to carry out all related duties of the Treasurer, such as reviewing bills, signing vouchers and authorizing banking transactions on behalf of the LMUA, and readily offered his help and guidance on other matters when needed; and

WHEREAS, Paul Rotondi brought to each LMUA meeting a thoughtful eye when reviewing the bills and was always committed to the overall financial well-being of the LMUA; and

WHEREAS, Paul Rotondi, after serving on the Board of the LMUA for over fourteen (14) years, wishes to step down; and

WHEREAS, the Commissioners and staff of the LMUA wish to recognize and commend his invaluable service over the past fourteen (14) years as a devoted Member whose efforts greatly benefitted the LMUA and citizens of Lambertville.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Lambertville Municipal Utilities Authority does hereby declare its appreciation for Paul Rotondi for his unwavering dedication and service to the LMUA.

Oaths of Office.

Ms. Alexander administered the following oaths of office:

1. Holly Havens to Fill Member Rotondi's Unexpired Term (Feb. 1, 2027)
2. David Burd to Fill Member Middleton's Unexpired Term (Feb. 1, 2026)

Member Positions.

1. **Resolution 038-5-2025** *Appointment of Secretary*

WHEREAS, David Burd was appointed by the Mayor and City Council of Lambertville to serve as Commissioner of the Lambertville Municipal Utilities Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Lambertville Municipal Utilities Authority hereby appoints David Burd as Secretary for a term of one year or until reappointed.

The Resolution shall be effective immediately upon adoption.

Moved: Ms. Pettit

Seconded: Mr. Uhl

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
David Burd	X				
Holly Havens	X				
Vincent Uhl	X				
Robert Dahl				X	

2. **Resolution 039-5-2025** *Appointment of Treasurer*

WHEREAS, Holly Havens was appointed by the Mayor and City Council of Lambertville to serve as Commissioner of the Lambertville Municipal Utilities Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Lambertville Municipal Utilities Authority hereby appoints Holly Havens as Treasurer for a term of one (1) year or until reappointed.

The Resolution shall be effective immediately upon adoption.

Moved: Mrs. MacGregor
Seconded: Mr. Uhl

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Helen Pettit	X				
David Burd	X				
Holly Havens	X				
Vincent Uhl	X				
Robert Dahl				X	

Adjournment.

The meeting adjourned at 8:40 p.m. with a motion made by Mrs. MacGregor seconded by Ms. Pettit and followed by a unanimous voice vote taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,
Melissa S. Parsons

Melissa S. Parsons, Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on June 3, 2025.