



LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

Reorganization & Regular Meeting

February 4, 2025, 6:00 pm

Lambertville Wastewater Treatment Facility,

3 Bridge Street, Lambertville

Agenda for Meeting Held in Person & Conference Call

Call In # 978-990-5000 Access Code: 2646329

Statement of Compliance with OPMA

This meeting complies with the Open Public Meetings Act, by adoption of *Resolution 006-2024* setting forth meeting dates for 2024-2025. Notification was published on Thursday, February 15, 2024, to the Hunterdon County Democrat and noticed in the Times of Trenton. A copy of the notice and agenda were posted on the web sites of the LMUA www.lambertvillemua.com and the City of Lambertville www.lambertvillenj.org.

Pledge of Allegiance

Roll Call

Minutes

1. Approval of Regular Minutes of January 7, 2025, Meeting

Oaths of Office

1. Vince Uhl: Five Year Term as Member was Administered by the City Through: 02/01/2030

Reorganization

Attorney Alexander to open nominations for Chairperson

Resolutions:

Election of Authority Positions

1. Resolution 002-2025 *Appointment of Chairperson*
2. Resolution 003-2025 *Appointment of Vice Chairperson*
3. Resolution 004-2025 *Appointment of Secretary*
4. Resolution 005-2025 *Appointment of Treasurer*

Other Resolutions

1. Resolution 006-2025 *"Establishing 2025-26 Board Meeting Schedule and Designating Official Newspapers"* **The Democrat-weekly, Trenton Times-daily**

Time: 6:00 p.m.

March 4, 2025

April 1, 2025

May 6, 2025

June 3, 2025

July (time to be determined)

August 5, 2025

September 2, 2025

October 7, 2025

November 4, 2025

December 2, 2025

January 6, 2026

February 3, 2026

2. Resolution 007-2025 *"Appointing Melissa Parsons as the Custodian of Records and Recording Secretary to the Board"*
3. Resolution 008-2025 *"Appointing Kathy Leary as the Chief Financial Officer as Custodian of Funds"*
4. Resolution 009-2025 *"Designation of Official Depository"*
5. Resolution 010-2025 *"Authorizing Signatures on Authority Bank Accounts"*
6. Resolution 011-2025 *"Appointing Certifying Officer for PERS and Supervisor of the Certifying Officer"*
7. Resolution 012-2025 *"Appointing 2024 JIF Representatives"*
8. Resolution 013-2025 *"Resolution to Appoint the Personnel Officers"*

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9. Resolution 014-2025 “*Authorizing Thomas F. Horn to endorse all New Jersey Department of Environmental Protection forms, Sludge Permits, Sewer Extension Permits and all other Permits*”

Appoint Professionals: Contracts awarded through March 1, 2026

1. Resolution 015-2025 “*Authorizing Professional Service Contracts for Engineer and special Projects Engineer*”
2. Resolution 016-2025 “*Authorizing Professional Service Contracts for Auditor and Special Projects Auditor*”
3. Resolution 017-2025 “*Authorizing Professional Service Contract for Financial Advisor*”
4. Resolution 018-2025 “*Authorizing Professional Service Contract for Legal/ Labor Attorney*”
5. Resolution 019-2025 “*Authorizing Professional Service Contract for Bond Counsel*”
6. Resolution 020-2025 “*Authorizing Professional Service Contract for Risk Manager Consultant*”

Resume Regular Meeting

Correspondence

1. Capacity Verification: 58 Delevan Street, Lambertville
2. Riverwalk Billing Adjustment: 199 S. Main Street, Lambertville

Chairpersons Report

1. PAA Incident Review
2. Memo: Personnel Planning & Staffing

Executive Director’s Report

1. Memo. Personnel Safety & Operations Update
2. Memo: Capital Projects Status
3. Wastewater Treatment Plant Effluent Data
4. 10 Year Pro-Foma Cash Flow Spreadsheet
5. Elected Officials Safety Training
6. Fire Department Bill
7. Memo: Proposal for PAA Disinfection Evaluation

Chief Financial Officer’s Report

1. Memo: Bills over \$5,000
2. Authorize Payment of Bills for January
3. Finance Report

Attorney’s Report-Diane Alexander Esq.

Closed Session

Resolution 021-2025 *Approving a Closed Session to Discuss Personnel Planning & Staffing*

Resume Open Session

Resolution 022-2025 *Year End Bonuses for the Operations Supervisor & Executive Director*

Public Comment

Adjournment

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This meeting agenda offers the planned action items of the Governing Body to the extent known at the time of publication. The Board may take action on any other items that may come to their attention.