



LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

Regular Meeting

June 4, 2024, 6:00 pm

Lambertville Wastewater Treatment Facility,
3 Bridge Street, Lambertville

Agenda for Meeting Held in Person & Conference Call

Call In # 978-990-5000 Access Code: 2646329

The meeting was called to order at 6:02 p.m. by Mr. MacGregor who read the statement of compliance with the Open Public Meetings Act, by adoption of *Resolution 006-2024* setting forth meeting dates for 2024-2025. Notification was published on May 16, 2024, to the Hunterdon County Democrat and noticed in the Times of Trenton. A copy of the notice and agenda were posted on the web sites of the LMUA www.lambertvillemua.com and the City of Lambertville www.lambertvillenj.org.

Pledge of Allegiance.

Roll Call. Ms. Parsons called the roll as follows:

LMUA Board:

Present: Janine MacGregor-Chairwoman, Vincent Uhl-Vice Chairman, Paul Rotondi-Treasurer, Helen Pettit-Member, Holly Havens-Alternate I

Absent: Jacqueline Middleton-Secretary

Also Present: Thomas F. Horn, P.E.-Executive Director, Kathy Leary-CFO, Diane Alexander, Esq. of Maraziti Falcon, LLP

Public Hearing for Proposed Connection & User Fees for FY 2025.

At 6:05 p.m. Mr. Uhl made a motion to Open Public Hearing, Mr. Rotondi seconded, followed by unanimous voice vote in favor of the motion by all members present.

There were no members of the public in attendance for the hearing.

Ms. Parsons stated that for the record to all present, please state your name and position before making any comments or questions for the stenographer.

Mr. Horn discussed the connection fee proposed by Bowman & Company based on the statutory calculation showing a difference from the current Connection Fee of \$7,132 to the proposed new Connection Fee of \$7,413 or an increase of \$281.00 (4% increase).

Ms. Havens stated that the year before, Fiscal Year 2023 we “LMUA” had a lot more new connections than this past year, Fiscal Year 2024

Mrs. MacGregor stated that it has been past practice to approve the full increase

Mr. Horn asked if there were any other questions on the Connection Fee and seeing none he discussed the proposed User Fee 2% rate increase.

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He stated that he based his recommendation on the Proforma Cash Flow Model that projects Capital Projects and Debt Service out 10 years

Ms. Pettit stated that the LMUA can expect to see the O&M “Operations and Maintenance” continue to go up with the cost of filters and other items.

Seeing no further questions from the Board and no comments or question from the public in person, by telephone connection, or in writing, Mrs. Macgregor asked for a motion to approve Resolutions 027 & 028-2024.

Resolution 027-2024 Approving the Connection Fee for FY 2025

WHEREAS, after a public hearing held by the Lambertville Municipal Utilities Authority (“Authority”) on June 4, 2024, pursuant to the provisions of N.J.S.A. 40:14A-8, sewer connection fees were determined by the Authority; and

WHEREAS, notice of the public hearing was published in the Hunterdon County Democrat on Thursday, May 16, 2024 posted on their website for 30 days: <https://www.njpublicnotices.com/> , posted on the Authority’s website: www.lambertvillemua.com, and sent through the City of Lambertville email list serve; and

WHEREAS, the connection fee for the fiscal year from July 1, 2024, through June 30, 2025 as prepared by Bowman & Company, LLP, Special Projects Auditor to the Authority using the parameters contained in P.L. 1986, c. 526 shows that the Authority is in accordance with legislation limits to increase the connection fee to \$7,413.00.

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Lambertville Municipal Utilities Authority that commencing on July 1, 2024, sewer connection fees are hereby established at \$7,413.00 per equivalent dwelling unit (EDU); and

BE IT FURTHER RESOLVED that a schedule of the aforesaid connection fees shall at all times be kept on file at the offices of the Lambertville Municipal Utilities Authority, 3 Bridge Street, Lambertville, New Jersey, and also posted on the Authority’s website: www.lambertvillemua.com and shall at all reasonable times be open to public inspection.

Effective on July 1, 2024

Moved: Ms. Pettit

Seconded: Mr. Rotondi

Governing Body

Recorded Vote:

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Member	Aye	Nay	Abstain	Not Voting	Not Present
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Helen Pettit	X				
Jacqueline Middleton					X
Holly Havens	X				

Resolution 028-2024 Approving a 2% Increase to the Nearest Whole Number in the User Charge Amounts

WHEREAS, after a public hearing held by the Lambertville Municipal Utilities Authority (“Authority”) on June 4, 2024, pursuant to the provisions of N.J.S.A. 40:14A-8, user charge amounts were determined by the Authority; and

WHEREAS, notice of the public hearing was published in the Hunterdon County Democrat on Thursday, May 16, 2024, posted on their website for 30 days: <https://www.njpublicnotices.com/> , posted on the Authority’s website: www.lambertvillemua.com and sent through the City of Lambertville email list serve; and

WHEREAS, the user charge system is reviewed by the Authority every year to ensure proper charges for users so that the Authority may operate, manage and maintain the sewerage facilities in an efficient manner; and

WHEREAS, after review of the Authority’s Financial Position, the Board of Commissioners agrees to an increase of 2% to the user charge amounts.

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Lambertville Municipal Utilities Authority that commencing on July 1, 2024 sewer use charge amounts will increase by 2% proportionally and are hereby established at \$576.00 per equivalent dwelling unit (EDU) per year for residential use, \$432.00 per EDU, per year for qualified senior citizens; \$720.00 per EDU per year for commercial use and increased proportionally for all other rates as per the Rate Schedule dated July 1, 2024.

BE IT FURTHER RESOLVED that a schedule of the aforesaid user charge amounts shall at all times be kept on file at the offices of the Lambertville Municipal Utilities Authority, 3 Bridge Street, Lambertville, New Jersey, and posted on the Authority’s website: www.lambertvillemua.com and shall at all reasonable times be open to public inspection.

Effective: July 1, 2024

Moved: Ms. Pettit
Seconded: Mr. Rotondi

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Helen Pettit	X				
Jacqueline Middleton					X
Holly Havens	X				

At 6:10 p.m. Mrs. MacGregor asked for a motion to close the Public Hearing. Motion by: Ms. Pettit Second by: Mr. Rotondi, a unanimous voice vote was taken in favor by all members present Minutes.

The minutes from May 7, 2024, regular meeting was approved in a motion made by Ms. Pettit and seconded by Mr. Rotondi and followed by a unanimous roll call vote by all members present except for Mr. Rotondi and Ms. Havens who abstained as they were absent on May 7, 2024. MOTION CARRIED

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi			X		
Helen Pettit	X				
Jacqueline Middleton					X
Holly Havens			X		

Correspondence.

1. 14 Lambert Lane, Lambertville-Capacity verification was confirmed in a letter dated May 22, 2024, confirming sufficient capacity for the proposed construction of two, three-bedroom townhomes to be constructed on the property.

Executive Directors Report-Thomas Horn.

1. Operations Report:

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Staff worked on normal operation and maintenance of the plant and stations. There was a small blockage on S. Union Street between Bridge and Ferry that needed to be cleared. Mr. Horn is hiring a contractor to perform a TV inspection of the line to determine the cause.

The City has agreed to replace our manhole covers and frames that are needed along with their road work project. The Lambertville MUA will need to have replacement supplies on hand for the City.

There were no calls concerning odor issues this past month.

Suplee Clooney has submitted the final Audit Report for the Board's review and acceptance at tonight's meeting.

Personnel Matters: The Employee Handbook was tabled for the time being. Mr. Horn advised that he had received an employee's notice of retirement that would take effect in December. He plans to advertise in the fall for a replacement to begin in December.

Plant NJPDES Permit: There has been no update from NJ DEP and the new NJPDES Permit has not been issued.

The Annual Report for 2023 has been prepared by CDM Smith for the Board's review.

The budget for fiscal year 2025 has been accepted by the DCA and is on the agenda for the Board's approval.

- 2. Memo: N. Union Pump Station Replacement:** Mr. Horn updated the Board on the ongoing project status. FEMA has approved the increase in construction costs and has obligated the project for funding. The DEP has completed their review and has accepted all the revisions on the plans and specifications. The Lambertville MUA is now authorized to bid the project. Carroll Engineering has scheduled the bid advertisement for June 5th with receipt of bids on July 17th. Depending on the bids received, the Board should be able to award the contract at the August 6th meeting. Mr. Horn explained that the timeline would give the Lambertville MUA an estimated completion date of October 2025.

Chris Langhart, the Lambertville MUA's Bond Counsel is working on closing the Short-term loan for the project with the NJ Infrastructure Bank in August.

- 3. Memo: Capital Improvements Update:**

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The feasibility studies of the Capital Improvement Projects have been completed and copies of the Swan Street and Coryell Street pumping station studies have been sent to the Board for review.

TV inspection of the collections system- CDM Smith has submitted a memorandum and map of the collection system conditions. Mr. Horn will request a proposal from Van Cleef, the Alternate Engineer, to prepare a strategy to address the collection system work.

NJ Future and EPIC (Environmental Policy Innovation Center): Mr. Horn met with the consultant with EPIC last month who is developing a planning document and an I-Bank application.

NJ Office of Emergency Management: Is helping to complete an application by the fall for a resiliency loan for the Capital Improvements Projects through BRIC (Building Resilient Infrastructure and Communities).

- 4. Memo: Pumping Stations Feasibility Studies:** Mr. Horn suggested that the Board could decide to hold a special meeting in July to go over the Capital Improvement projects in more detail with Carroll Engineering.

Mr. Horn reviewed his memorandum that summarized the pump station feasibility studies, and the two options Carroll Engineering gave for each issue at both stations.

Swan Street PS. The wet well cover and ventilation need to be replaced as well as some electrical work.

Coryell Street PS. The pump station is currently in the 500-year flood zone and will need to be replaced to comply with the City and DEP regulations. If the Board agrees to the recommendations, Mr. Horn will solicit proposals for design and permitting work for the projects. No action is needed by the Board at this time.

- 5. Employee Handbook Updates:** This was tabled for the August 6th meeting for discussion.
- 6. Annual Inspection Report:** CDM Smith has completed the 2023 Annual Inspection Report and Mr. Horn has pulled and marked Section 4 titled *Recommendations* to show the status of each item on the list. The larger capital projects are marked as FY 2025 including Coryell Street and Swan Street pump stations, headworks, generator and sludge handling which the Lambertville MUA will try to get covered through FEMA. The collections system work would be hard to justify as a resilient project and will be paid through debt service.
- 7. Adoption of the Fiscal Year 2025 Budget:** The Lambertville MUA's final budget has been approved by the DCA. Mr. Horn addressed some comments and updated the form required. Mr.

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Horn included the summary sheet from the budget for the Board to review. The numbers listed on the sheet reflect the numbers in the budget resolution. Seeing no further questions or comments, Mrs. MacGregor requested a motion to adopt the fiscal year 2025 budget.

Resolution 031-2024 Adopting the FY 2025 Budget.

WHEREAS, the Annual Budget and Capital Budget/Program for the Lambertville Municipal Utilities Authority for the fiscal year beginning July 1, 2024 and ending, June 30, 2025 has been presented for adoption before the governing body of the Lambertville Municipal Utilities Authority at its open public meeting of June 4, 2024; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,226,811, Total Appropriations, including any Accumulated Deficit, if any, of \$2,211,300 and Total Unrestricted Net Position utilized of \$76,230; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,146,900 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Lambertville Municipal Utilities Authority, at an open public meeting held on June 4, 2024 that the Annual Budget and Capital Budget/Program of the Lambertville Municipal Utilities Authority for the fiscal year beginning, July 1, 2024 and, ending, June 30, 2025 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Motion: Mr. Rotondi

Second: Mr. Uhl

Governing Body Member	<u>Recorded Vote:</u>			Abstain	Not Voting	Not Present
	Aye	Nay				
Janine MacGregor	X					
Vincent Uhl	X					
Paul Rotondi	X					

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Helen Pettit	X	
Jacqueline Middleton		X
Holly Havens	X	

8. Auction of Surplus Vehicles: Mr. Horn reviewed the list of auction items attached to Resolution 032-2024 that were no longer needed by the Lambertville MUA.

Resolution 032-2024 *Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use on an Online Auction Website*

WHEREAS, the Lambertville Municipal Utilities Authority (LMUA) has determined that the personal property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the LMUA intends to utilize the online auction services of Municibid located at www.municibid.com ; and

WHEREAS, the sales are being conducted pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15,

NOW THEREFORE BE IT RESOLVED by the LMUA's Board of Commissioners as follows:

1. The Executive Director is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled www.municibid.com ; and
2. The terms and conditions of the agreement entered between Municibid and the LMUA are available at www.municibid.com and in the LMUA's office; and
3. The Authority shall publish notice of this action as required by law.
4. This Resolution shall be effective immediately upon adoption.

Moved: Ms. Pettit

Seconded: Ms. Havens

Governing Body Member	Recorded Vote:		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Helen Pettit	X				
Jacqueline Middleton					X
Holly Havens	X				

SCHEDULE A
 LIST OF SURPLUS PERSONAL PROPERTY

1. 1998 Ford Van VIN # 1FTRE14L1WHB29197
2. 2004 Ford F350 Dump Truck VIN # 1FDWF37P64ED13426
3. 2015 Jeep Patriot VIN # 1C4NJRBBXFD440069
4. 2008 Ford F150 Pickup VIN #4U01C14248A038689
5. Canon Copier Model F189800 Serial #21MXD08024
6. Cyclops Electronics Sewer Inspection System

9. FY 2023 Annual Audit Report: Mr. Horn reviewed the comments and recommendations section of the audit report with the Board. Supplee, Clooney & Co. recommended that the General Ledger be maintained on a current basis and reconciled at the end of each month. The bank reconciliations must be done monthly to improve control over its cash accounts. The auditor did recommend bringing in an outside consultant to assist Mrs. Leary as needed. The payroll processing was recommended to be outsourced as it is a complex and demanding process with Pension and health benefit withholdings calculation as well as remittance have become more complicated over time. Mr. Horn explained that Primepoint was appointed at the May meeting and is now under contract to process payroll starting July 1st.

The Board has several comments and corrections they would like the auditor to address. Located on page 6, first paragraph, \$300,000,000 is a typo and needs to be corrected to \$300,000. Page 9, a question on a significant decrease in flows during 2021 to 2022 and what could have caused it. Page 16, first paragraph, the term “Enterprise Fund” is capitalized and then not capitalized in the same paragraph. The Auditor will need to revise and define the term. Page 26, under the Bond Resolution, the Net Position total of the total Restricted amount is off by \$1.00. Page 38, Mrs. MacGregor noted that the numbers will be good to use for the next fiscal year budget. A question on what makes up the Non-Operating Revenues that total \$505,014. Mr. Horn found that page 13 lists the sources that make up the Non-Operating Revenues.

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Seeing no further questions or comments Mrs. MacGregor requested a motion to approve Resolution 033-2024 accepting the FY 2023 Audit Report subject to the inclusion of the corrections as noted by the Board.

Resolution 031-2024 *Accepting the FY 2023 Annual Audit Report*

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended June 30, 2023 has been completed and filed by the Registered Municipal Accountant with the Clerk of the City of Lambertville pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "**General Comments**," "**Recommendations**," and "**Schedule of Findings and Questioned Costs**," and has evidenced that review by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "**General Comments**," "**Recommendations**," and "**Schedule of Findings and Questioned Costs**," in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Lambertville Municipal Utilities Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended June 30, 2023, and specifically has reviewed the sections of the audit report entitled "**General Comments**," "**Recommendations**," and "**Schedule of Findings and Questioned Costs**," and has evidenced that review by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Moved: Mr. Uhl

Second: Mr. Rotondi

Governing Body Member	Recorded Vote:		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Helen Pettit	X				
Jacqueline Middleton					X
Holly Havens	X				

10. Amendment #1 to the North Union Pumping Station Design: Mr. Horn reviewed the proposal from Carroll Engineering dated February 5, 2024, for construction administration and field observation services for the pump station replacement project. After a discussion, the Board agreed to require Carroll Engineering to include their loaded rates with profit and overhead, as well as a breakdown of hours worked on each task by the individual’s level or position listed. The Lambertville MUA would need to know who the supervisor on site will be. Also, the Board would like to see a drawdown on each bill in order to keep track of the deliverables against what has been spent.

Resolution 033-2024 Authorizing Contract Amendment #1 to the North Union Pumping Station Design with Carroll Engineering Corporation for Construction Inspection & Administration

WHEREAS, the Lambertville Municipal Utilities Authority’s (“LMUA”) by virtue of Resolution 021-2023, awarded a contract to Carroll Engineering Corporation (“Carroll”) for professional engineering services for the preparation of Design Documents for the replacement of the North Union Pumping Station (NUPS); and

WHEREAS, Carroll submitted a contract amendment dated February 5, 2024 to their original professional services agreement to include construction inspection & administration services for NUPS replacement; and

WHEREAS, the contact amendment proposes a fee not to exceed \$117,100 which is in addition to their original professional services agreement fee not to exceed \$164,400; and

WHEREAS, the Executive Director has reviewed the amendment and recommends that the LMUA authorize the contract amendment as written.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Lambertville Municipal Utilities Authority at the meeting of June 4, 2024, as follows:

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1. This approval is given on the condition that the bills must include the loaded rates with profit and overhead, as well as a breakdown of hours worked on each task by the individual's level or position noted.
2. Carroll Engineering Corporation contract amendment dated February 5, 2024, is hereby authorized for construction inspection and administration services in an amount not to exceed \$117,100.
3. Thomas F. Horn, P.E., Executive Director is hereby authorized and directed to execute any and all documents and to take any and all actions necessary to implement this resolution.
4. The Resolution shall be effective immediately upon adoption.

Moved: Mr. Uhl

Seconded: Mr. Rotondi

Governing Body Member	Recorded Vote:		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Helen Pettit	X				
Jacqueline Middleton					X
Holly Havens	X				

11. Vacation Memo: Mr. Horn let the Board know he will be on vacation from Friday, June 28th through Friday, July 5th. He will ensure that staff are aware of what needs to be done while he is away.

Chief Financial Officer's Report.

Mrs. Leary noted that there were a lot of big bills this month including the bills for the two new replacement work trucks and Mr. Horn's personal vehicle. Mr. Horn explained that they were originally ordered through a State contract last August and did not come in until May of this year. Ms. Alexander also noted that their firm's bill was high due to significant changes that were required for the bid specifications.

Mr. Rotondi made a motion to approve the bill list for June when funds become available. Mr. Uhl seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED

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	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Helen Pettit	X				
Jacqueline Middleton					X
Holly Havens	X				

Attorney’s Report.

Ms. Alexander did not have a report.

Closed Session.

Resolution 034-2024 *Approving a Closed Session to Discuss Personnel Salaries*

WHEREAS, the Board of the Lambertville Municipal Utilities Authority is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session, not open to the public, may be held for certain specified purposes when authorized by N.J.S.A. 10:4-12(b).

NOW, THEREFORE, BE IT RESOLVED that the Board of the Lambertville Municipal Utilities Authority hereby moves to go into closed session on Tuesday, June 4, 2024, at The LMUA Treatment Facility located at 3 Bridge Street, Lambertville for the purpose of discussing personnel salaries for the 2025 fiscal year.

BE IT FURTHER RESOLVED that the matters discussed in the minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

The Resolution was adopted by a call of ayes and nays as follows:

Moved:

Seconded:

Governing Body Member	Recorded Vote:		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				

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Jacqueline Middleton		X
Helen Pettit	X	
Holly Havens	X	

The Board entered closed session at: 7:20 p.m.

The Board re-entered the open session at: 7:40 p.m.

Upon re-entering the open session, Mrs. MacGregor asked that the Board table discussion on the Proforma Cash Flow model until the August meeting. Seeing no issues, she then asked for a motion to approve Resolution 035-2024 establishing personnel salaries effective July 1, 2024.

Resolution 035-2024 *Establishing Personnel Salaries Effective July 1, 2024*

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Lambertville Municipal Utilities Authority hereby approves the following personnel salaries effective July 1, 2024:

	Salary
Thomas Horn, Executive Director	\$147,329
Kathy Leary, Chief Financial Officer	\$75,812
Melissa Parsons, Administrative Assistant	\$60,000
David Rose, Operations Supervisor	\$83,688
Bryan Conner, Sludge Manager	\$71,214
Michael Schneider, Maintenance Mechanic	\$70,994
Bruce Lee, Operator	\$57,883
Phillip Pittore, Operator	\$45,720

Moved: Mr. Rotondi
Seconded: Ms. Havens

Governing Body Member	<u>Recorded Vote:</u>		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Jacqueline Middleton					X
Helen Pettit	X				
Holly Havens	X				

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Public Comment.

At this time Ms. Parsons confirmed that there were no members of the public in attendance.

Adjournment.

The meeting adjourned at 7:48 p.m. with a motion made by Mr. Rotondi seconded by Mr. Uhl and followed by a unanimous voice vote taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,

Melissa S. Parsons

Melissa S. Parsons, Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on August 6, 2024.