

LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

Regular Meeting

September 6, 2022, 6:00 pm

Lambertville Wastewater Treatment Facility,
3 Bridge Street, Lambertville

In Person/ Conference Call Meeting Minutes
Call In # 978-990-5000 Access Code: 2646329



The meeting was called to order at 6:03 p.m. by Chairwoman MacGregor who read the statement of compliance with the Open Public Meetings Act, by adoption of *Resolution 006-2022* setting forth meeting dates for 2022-2023. Notification was additionally published on Thursday, February 10, 2022, to the Hunterdon County Democrat and also noticed in the Times of Trenton. A copy of the notice and agenda were posted on the web sites of the LMUA www.lambertvillemua.com and the City of Lambertville www.lambertvillenj.org.

Pledge of Allegiance.

Roll Call. Mrs. Ege called the roll as follows:

LMUA Board:

Present: Janine MacGregor-Chairwoman, Vincent Uhl-Vice Chairman, Paul Rotondi-Treasurer, Russell Lambert-Secretary (called in), Helen Pettit-Member, Jacqueline Middleton-Alternate I, Holly Havens-Alternate II

Also Present: Thomas F. Horn, P.E.-Executive Director, C. Gregory Watts-Watts, Tice & Skowroneck, Kathy Leary-CFO

Minutes.

The minutes from the August 2, 2022, in-person regular & closed sessions were approved in a motion made by Ms. Pettit and seconded by Mr. Rotondi with corrections made on page 3 as indicated by Ms. Pettit and followed by a unanimous roll call vote. MOTION CARRIED

Governing Body Member	Recorded Vote:			Abstain	Not Voting	Not Present
	Aye	Nay				
Janine MacGregor	X					
Vincent Uhl	X					
Paul Rotondi	X					
Russell Lambert	X					
Helen Pettit	X					
Jacqueline Middleton					X	
Holly Havens					X	

Correspondence.

1. Miracle Chemical Company: A letter dated August 8th was sent to advise Miracle of the Authority's decision not to offer any type of relief to the sodium bisulfite supply contract due to significant supplier price increases. The Board also discussed including language in future contracts that would enable a change in bid price due to emergent situations.

LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

Regular Meeting

September 6, 2022, 6:00 pm

Held In Person & Conference Call

Minutes, Page 2

2. 135 Old York Rd., PA: A letter confirming capacity dated August 31st for the proposed project to convert 1 existing single-family dwelling into 2 family dwelling units.

Chairperson's Report-Janine MacGregor.

Mrs. MacGregor had nothing to report.

Executive Director's Report-Thomas Horn.

OPERATIONS REPORT FOR SEPTEMBER 2022: Mr. Horn reported that the staff had started tank cleaning and the secondary clarifiers will be completed at the end of the month. A clarifier bearing needed to be replaced in addition to the scheduled replacement work.

ODOR CONTROL: There were no calls in August.

UNION/ PERSONNEL: None.

REGULATORY: Biofilter and carbon unit continue to be monitored.

ADMINISTRATIVE ISSUES: Mr. Horn received notification from Bucks County W&SA that they are under negotiations with Aqua for the acquisition of their wastewater & water treatment facilities. Mr. Horn further explained that this is a long process and Mr. Watts advised that their contract would have to be honored regardless of the purchase.

Memo-TS IDA.

N. Union P.S.: FEMA is now questioning the demolition of the existing building and the proposed elevation and reconstruction of the new pump station. Mr. Horn is setting up a meeting with FEMA and our engineer, CDM Smith at the pumping station so they can better understand the project. The Environmental Planning Document has been completed and submitted to DEP for their review. After the Planning Document and the proposed mitigation have been approved by FEMA, the Authority should apply for a short-term loan from NJ I-Bank.

Once FEMA has accepted the Hazard Mitigation Report and authorized the reimbursement amount, the Authority should move forward with a request for engineering proposals for plans and specifications.

Increase in Sick Time Payout Policy

RESOLUTION 040-2022 Approval of an Increase in Maximum Sick Time Payout at the Time of Retirement

WHEREAS, the current maximum retirement payout to the Lambertville Municipal Utilities Authority's non-union employees for their unused sick time is \$5,000; and

WHEREAS, the current maximum retirement payout to the City of Lambertville employees for their unused sick time is \$10,000; and

LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

Regular Meeting

September 6, 2022, 6:00 pm

Held In Person & Conference Call

Minutes, Page 3

WHEREAS, the Board of Commissioners of the Lambertville Municipal Utilities Authority has determined that equity dictates that City employees and non-union Authority employees be afforded to the same maximum payout for unused sick time at the time of retirement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Lambertville Municipal Utilities Authority hereby approves an increase in the maximum sick time payout at the time of retirement for Non-Union employees from \$5,000 to \$10,000 effective immediately.

Motion: Mrs. MacGregor

Second: Mr. Rotondi

Governing Body Member	Recorded Vote:		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Russell Lambert	X				
Helen Pettit	X				
Jacqueline Middleton				X	
Holly Havens				X	

Chief Financial Officer's Report.

Ms. Pettit questioned the Capital Project Bills line item on the CFO report summary. Mr. Horn explained that this shows expenditures for capital purchases and does not represent a deficit.

Mr. Rotondi made a motion to approve the bill list for August. Mrs. MacGregor seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED

Governing Body Member	Recorded Vote:		Abstain	Not Voting	Not Present
	Aye	Nay			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Russell Lambert	X				
Helen Pettit	X				
Jacqueline Middleton				X	
Holly Havens				X	

Attorney's Report.

Mr. Watts advised that he is waiting for the Raritan Pointe easement agreement to be signed and filed. Once he has the document in hand, he can then work on the additional three easements for 1, 2 & 3 Raritan Pointe.

Public Comment.

At this time Mrs. Ege confirmed that there were no members of the public in attendance.

LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

Regular Meeting

September 6, 2022, 6:00 pm

Held In Person & Conference Call

Minutes, Page 4

Adjournment.

The meeting adjourned at 6:27 p.m. with a motion made by Mrs. MacGregor seconded by Mr. Rotondi and followed by a unanimous voice vote taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,

Melissa S. Ege

Melissa S. Ege, Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on October 4, 2022.