

# LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

## Regular Meeting

October 4, 2022, 6:00 pm

Lambertville Wastewater Treatment Facility,  
3 Bridge Street, Lambertville

In Person/ Conference Call Meeting Minutes  
Call In # 978-990-5000 Access Code: 2646329



The meeting was called to order at 6:02 p.m. by Chairwoman MacGregor who read the statement of compliance with the Open Public Meetings Act, by adoption of *Resolution 006-2022* setting forth meeting dates for 2022-2023. Notification was additionally published on Thursday, February 10, 2022, to the Hunterdon County Democrat and also noticed in the Times of Trenton. A copy of the notice and agenda were posted on the web sites of the LMUA [www.lambertvillemua.com](http://www.lambertvillemua.com) and the City of Lambertville [www.lambertvillenj.org](http://www.lambertvillenj.org).

### Pledge of Allegiance.

**Roll Call.** Mrs. Ege called the roll as follows:

LMUA Board:

Present: Janine MacGregor-Chairwoman, Vincent Uhl-Vice Chairman, Paul Rotondi-Treasurer, Russell Lambert-Secretary, Helen Pettit-Member, Jacqueline Middleton-Alternate I, Holly Havens-Alternate II

Also Present: Thomas F. Horn, P.E.-Executive Director, C. Gregory Watts-Watts, Tice & Skowroneck, Kathy Leary-CFO

### Minutes.

The minutes from the September 6, 2022, in-person regular session was approved in a motion made by Ms. Pettit and seconded by Mr. Uhl with a correction made on page 2 as indicated by Ms. Pettit and followed by a unanimous roll call vote. MOTION CARRIED

Governing Body Member	Recorded Vote:			Abstain	Not Voting	Not Present
	Aye	Nay				
Janine MacGregor	X					
Vincent Uhl	X					
Paul Rotondi	X					
Russell Lambert	X					
Helen Pettit	X					
Jacqueline Middleton					X	
Holly Havens					X	

### Correspondence.

1. 6554-6558 Lower York Rd, Solebury, PA: A letter confirming capacity dated September 20<sup>th</sup> for the proposed project adding an additional 48 EDU's to Bucks County W&SA's treatment capacity.
2. 8 Church Street: A letter confirming capacity dated September 29<sup>th</sup> for the proposed use change of an existing retail space to a cannabis retail dispensary.

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### **Chairperson's Report-Janine MacGregor.**

Mrs. MacGregor asked how the plant is handling the rain from the storm for the past three days. Mr. Horn informed the Board that the treatment plant hasn't seen a big increase in flows and the river is still well below the flood stage.

### **Executive Director's Report-Thomas Horn.**

OPERATIONS REPORT FOR OCTOBER 2022: Mr. Horn reported that the installation of the secondary clarifier replacement parts has been delayed and should be completed by the end of October.

ODOR CONTROL: There were a couple of calls in September from N. Union/ Cherry Street area regarding odors. The staff investigated and installed an odor meter at the manhole where Stockton Borough's force main feeds into. They were able to detect significant amounts of hydrogen sulfide which would cause the odors detected in that area. Stockton's pump station operator was contacted, and the bioxide chemical feed was increased to mitigate the odors. Testing will continue until we feel the issue has been resolved and no other adjustments need to be made to the chemical feed.

UNION/ PERSONNEL: None.

REGULATORY: Biofilter and carbon unit continue to be monitored.

ADMINISTRATIVE ISSUES: Bucks County W&SA has decided not to proceed with the sale of their public sewer system.

Mr. Watts has prepared the three separate property easements needed for Raritan Pointe. Mr. Horn will prepare a resolution accepting the easements for the Board's approval at the November meeting.

### **Memo-TS IDA.**

Treatment Plant & Swan P.S.: The FEMA reimbursement for the completed work is expected this month.

N. Union P.S.: This project has moved to the next review phase where various groups for environment, historical, insurance, mitigation, scope of work and overall cost is reviewed. Mr. Horn reported that our engineer estimates the total construction cost to be around \$1.5 million.

On September 20<sup>th</sup>, Mr. Horn met with our new FEMA contact for Hazard Mitigation, along with other FEMA representatives, NJ OEM representative and our engineer at the pump station. The Hazard Mitigation specialist wanted to review the building damages and discussed the replacement costs which would only bring the building back to pre-disaster condition. As the mitigation cost is still being determined, Mr. Horn will make the Board aware of any news once their review is complete. There was a discussion on alternatives should FEMA not approve the new raised replacement building in place of using the existing 70-year-old building. The Board discussed alternative funding options including a resiliency grant through the DCA and additional NJ OEM funding.

**Increase in Sick Time Payout Policy**  
**READOPTION OF RESOLUTION 040-2022 Approval of an Increase in**  
**Maximum Sick Time Payout at the Time of Retirement**

**WHEREAS**, the current maximum retirement payout to the Lambertville Municipal Utilities Authority’s non-union employees for their unused sick time is \$5,000; and

**WHEREAS**, the current maximum retirement payout to the City of Lambertville employees for their unused sick time is \$10,000; and

**WHEREAS**, the Board of Commissioners of the Lambertville Municipal Utilities Authority has determined that equity dictates that City employees and non-union Authority employees be afforded to the same maximum payout for unused sick time at the time of retirement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Lambertville Municipal Utilities Authority hereby approves an increase in the maximum sick time payout at the time of retirement for Non-Union employees from \$5,000 to \$10,000 effective immediately.

**Motion: Mrs. MacGregor**  
**Second: Mr. Rotondi**

<b>Governing Body Member</b>	<b><u>Recorded Vote:</u></b>		<b>Abstain</b>	<b>Not Voting</b>	<b>Not Present</b>
	<b>Aye</b>	<b>Nay</b>			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				
Russell Lambert	X				
Helen Pettit	X				
Jacqueline Middleton				X	
Holly Havens				X	

**Chief Financial Officer’s Report.**

Mrs. Leary made the Board aware that there was an updated list of expenditures in their packets because a payment needed to be removed from the original list.

Mr. Rotondi made a motion to approve the bill list for September. Mrs. MacGregor seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED

<b>Governing Body Member</b>	<b><u>Recorded Vote:</u></b>		<b>Abstain</b>	<b>Not Voting</b>	<b>Not Present</b>
	<b>Aye</b>	<b>Nay</b>			
Janine MacGregor	X				
Vincent Uhl	X				
Paul Rotondi	X				

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Russell Lambert	X	
Helen Pettit	X	
Jacqueline Middleton		X
Holly Havens		X

**Attorney's Report.**

Mr. Watts advised that when we get the three individual Raritan Pointe easements back signed it would be advisable for the Authority to prepare an acquisition agreement for the homeowner's association to sign before we incorporate the sewers into our plan. Mr. Horn agreed and said that he would prepare a resolution authorizing such an agreement for the Board to approve at the November meeting.

**Public Comment.**

At this time Mrs. Ege confirmed that there were no members of the public in attendance.

**Adjournment.**

The meeting adjourned at 6:30 p.m. with a motion made by Mrs. MacGregor seconded by Ms. Pettit and followed by a unanimous voice vote taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,

*Melissa S. Ege*

Melissa S. Ege, Administrative Assistant

*Approved at the regularly scheduled Lambertville MUA Board meeting held on November 1, 2022.*