



**Lambertville Municipal Utilities Authority
Regular Meeting Minutes
Tuesday, October 3, 2017, 6:00 PM
Lambertville Wastewater Treatment Facility,
Lambert Lane Extended**

The meeting was called to order at 6:01 p.m. by Mrs. MacGregor with a statement of compliance with the Open Public Meetings Act, providing the required legal notice published on Thursday, February 16, 2017 to The Hunterdon County Democrat and also noticed The Trenton Times. A copy of the agenda and minutes were posted on the bulletin board and web site of the LMUA and the City of Lambertville.

Roll Call.

Mrs. Ege called the roll as follows:

LMUA Board:

Present: Janine MacGregor- Chairperson, Vincent Uhl-Vice Chairperson, Paul Rotondi-Treasurer & Russell Lambert Alternate-1

Robert Hayes-Secretary entered during correspondence portion of the meeting

Absent Joseph Polizzi-Member& Megan Ruf-Alternate-2

Also Present: Thomas F. Horn, P.E.-Executive Director Kathy Leary-CFO and C. Gregory Watts-Attorney, Watts Tice & Skoronek

Pledge of Allegiance.

Mrs. MacGregor led the public in the Pledge of Allegiance.

Minutes.

The approval of the regular and the closed session minutes of the August 1, 2017 meeting were approved after the correspondence in a motion made by Mr. Rotondi . Mr. Uhl seconded the motion. An affirmative roll call was taken in favor of the motion by all members present except for Mr. Uhl and Mr. Rotondi who abstained as they were absent. MOTION CARRIED

The approval of the regular and the closed session minutes of the September 5, 2017 meeting were approved in a motion made by Mr. Rotondi . Mr. Uhl seconded the motion. An affirmative roll call was taken in favor of the motion by all members present except for Mr. Lambert who abstained as he was absent. MOTION CARRIED

Public Comment.

There were no members of the public in attendance

Correspondence.

1. NJDEP Office of Permit Coordination: in a letter dated September 20, 2017, the DEP outlined the permitting requirements for the Swan Creek Flood Control Project. Mr. Horn highlighted the important requirements needed to proceed with the project.

The DEP suggested that the LMUA submit for the relocation of our force main but that the other aspects of the project need further technical work.

A major requirement the DEP is requiring is an expanded alternatives analyses for the flood gate and pumping station.

Finally, the LMUA will need to address federal requirements.

2. Academy Hill Inc.: A request for increased capacity from 165 to 250 townhouses was approved in a letter dated September 27, 2017.
3. River Valley Heights Corp.: Request for capacity located in West Amwell Township at Block 8, Lot 51 was discussed by the Board. Mr. Horn explained that this project is outside the Authority's sewer service area. West Amwell needs to agree with providing sewer service or DEP would need to override them and the Authority would need to apply to include this area as part of our service area in the County's Waste Water Management Plan.

Chairpersons Report.

Mrs. MacGregor did not have anything new to report.

Engineers Report - CDM Smith, Inc.

There was no activity for the month of September therefore CDM-Smith did not submit a report.

Mr. Matteson continues to work on updating the Operations and Maintenance manual.

Mr. Matteson is working on his annual inspection.

Executive Directors Report - Thomas Horn.

OCTOBER 2017 OPERATIONS & MAINTENANCE:

Mr. Horn advised the Board that there were no major issues for concern this past month. Staff started the normal tank maintenance and we are now pressing with the new polymer. Should this polymer work well we should see a good savings. ACUA was down for their biannual maintenance for two weeks in September. We took one load to Stony Brook during this time.

COLLECTION SYSTEM: The Authority will eventually need to repair the sewer main on N. Union Street between Delevan and York Streets.

ODOR ISSUES: There was one call concerning odors on September 10th located at Cavallo Park. The staff detected an odor at the plant but did not find one when they responded to the site.

REGULATORY ISSUES:

Local Limit Analysis: Mr. Horn expects to see a response as we get closer to the discharge permit renewal.

ADMINISTRATIVE ISSUES: Mr. Horn let the Board know that sadly one of our employee's mothers recently passed away.

DRBC NOV: Mr. Horn reported that the DRBC is still holding the LMUA liable for the missed testing from last year even though the Lab has admitted that it was their mistake. The Authority is facing fines and would have to go to a hearing to contest this. At the hearing the Authority could be liable for the full fine, plus court costs.

Mr. Watts recommended that the Board pass a motion to be memorialized by resolution at their November 7th meeting, authorizing the Authority pay the settlement fine of \$1,004. The Authority can then go after our contract lab for the amount paid.

Mrs. MacGregor made a motion authorizing the compromised settlement amount of \$1,004 payable to the Delaware River Basin Commission to be memorialized by resolution at the November 7th meeting. Mr. Rotondi seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED

SWAN STREET PUMPING STATION:

Mr. Horn met with Mr. Uhl and Mr. Rotondi to review the proposal submitted by Magic Touch Construction for the installation of pipes and pumps. After review they were agreeable authoring the contract for plumbing services. The contractor has met with Mr. Horn at the station to go over the project planning. Mr. Horn reviewed the time table for the rest of the work including electric, gas and generator delivery.

At this time Mr. Horn requested that the Board authorize the auction of the old generator on Gov Deals, Inc.

Resolution 043-2017 *Approving the Auction of Surplus Public Property on Gov Deals, Inc.*

WHEREAS, the Lambertville Municipal Utilities Authority owns various items of personal property no longer needed for public use; and

WHEREAS, the sale of municipally owned personal property is governed under N.J.S.A. 40A:11-36; and

WHEREAS, Gov Deals is part of a pilot program which has been approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services as a vender;

WHEREAS, the Lambertville Municipal Utilities Authority intends to utilize the online auction services of GovDeals, Inc. located at www.govdeals.com; and

WHEREAS, the Lambertville Municipal Utilities Authority would like to auction a 350 KW Caterpillar Diesel Generator.

NOW, THEREFORE, BE IT RESOLVED by the Lambertville Municipal Utilities Authority in the County of Hunterdon, State of New Jersey, that Thomas F. Horn, P.E., Executive Director is hereby authorized to sell the surplus public property as identified in this Resolution.

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between GovDeals, Inc. and the Lambertville Municipal Utilities Authority are available at www.govdeals.com and in the Lambertville Municipal Utilities Authority's office.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution shall be filed with the Department of Community Affairs, Director of the Division of Local Government Services.

Member	Aye	Nay	Abstain	Absent
Janine MacGregor	X			
Vincent Uhl	X			
Robert Hayes	X			
Paul Rotondi	X			
Joseph Polizzi Russell Lambert	X			X

Mr. Hayes made a motion to pass Resolution 043-2017 approving the online auction of the 350 KW Caterpillar Diesel Generator on Gov Deals, Inc. Mr. Uhl seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED

S. FRANKLIN ST. WATER & SEWER: Mr. Uhl was present for the most recent meeting with Suez and the BPU to discuss the possibility of bringing public water and sewer to the homes located at the end of S. Franklin Street. He explained that there are four homes with extremely bad water quality issues as well as a couple with water supply issues. He will keep the Board informed on any new developments.

Chief Financial Officer's Report - Kathy Leary.

Mr. Uhl made a motion to approve the bill lists for October. Mr. Rotondi seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED.

Attorney's Report - Greg Watts.

CONFINED SPACE AGREEMENT: Mr. Watts reviewed his draft on the confined agreement between the fire department with the Board. The Board discussed the issue of compensation to the fire department for their services covered under the agreement. The Authority is looking for one confined space training a year, emergency response as needed and confined space entry on an as needed basis. Mr. Watts suggested that the Authority contribute an annual set amount towards the cost of purchasing replacement confined space equipment. The Board agreed with his suggestion and asked Mr. Watts to amend the draft agreement to include a onetime payment of \$5,000 to purchase initial startup equipment, plus an ongoing reimbursement for confined space equipment on an as needed basis.

Adjournment.

The meeting adjourned at 6:49 p.m. with a motion made by Mr. Uhl and seconded by Mr. Rotondi. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,

Melissa S. Ege

Melissa S. Ege,
Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on November 7, 2017.