The meeting was called to order at ­­­6:01 p.m. by Mrs. MacGregor with a statement of compliance with the Open Public Meetings Act, providing the required legal notice published on Thursday, February 11, 2016 to The Hunterdon County Democrat, also noticed The Trenton Times. A copy of the agenda and minutes were posted on the bulletin board and web site of the LMUA and the City of Lambertville.

**Roll Call.**

Mrs. Ege called the roll as follows:

LMUA Board:

Present**: Janine MacGregor- Chairwoman, Robert Hayes-Secretary, Paul Rotondi-Treasurer, Joseph Polizzi-Member, Russell Lambert-Alternate 1 and Megan Ruf-Alternate 2 entered after the pledge of allegiance at 6:06 p.m.**

**Absent: Vincent Uhl-Vice Chairman**

Also Present: Thomas F. Horn, P.E.-Executive Director, Kathy Leary-CFO & C. Gregory Watts, Watts Tice & Skoronek

**Pledge of Allegiance.**

Mrs. MacGregor led the public in the Pledge of Allegiance.

**Minutes.**

**The minutes of the November 2, 2016 regular and closed sessions were approved in a motion made by Mr. Rotondi. Mrs. MacGregor seconded the Motion. Affirmative roll call was taken by all members present except for Mr. Hayes, Mr. Polizzi and Mr. Lambert who abstained as they were absent. MOTION CARRIED**

**The minutes of the December 7, 2016 regular and closed sessions were approved in a motion by Mr. Hayes. Mrs. MacGregor seconded the motion. Affirmative roll call was taken by all members present except for Mr. Rotondi who abstained as he was absent. MOTION CARRIED**

**Oaths of Office.**

The City, at their reorganization meeting reappointed Mr. Rotondi and Mrs. Ruf to the LMUA Board. Their Oaths will be administered at our February reorganization meeting on the 7th.

**Public Comment.**

There was no public in attendance.

**Correspondence.**

1. 13 Coryell Street Capacity Request: In a letter dated December 14, 2016 capacity was verified for the proposed use change converting a single residential unit to a single commercial unit.

**Chairwoman’s Report.**

Mrs. MacGregor would like a status update on CDM Smith’s recommendations list.

**Engineers Report – CDM Smith, Inc.**

CDM Smith did not submit a report as Mr. Horn outlined their work for December in his Operations Report.

**Executive Directors Report – Thomas Horn.**

OPERATIONS & MAINTENANCE: No issues of concern for the month of December. Normal maintenance was continued by personnel and a contractor was in to replace the windows in the control building.

COLLECTION SYSTEM: Utility personnel had finished replacing the outside lights at the Swan Street pump station. The contractor was in to install the new beam assembly. Mr. Horn will have the utility personnel install a safety gate for hoist access.

ODOR ISSUES: There were no calls concerning odors in December.

UNION/ PERSONNEL ISSUES: No issues to report.

REGULATORY ISSUES: The Authority continues monitoring the biofilter and carbon unit.

LAB: We have not heard back from the DRBC.

ADMINISTRATIVE ISSUES: Mr. Horn continues to work on an agreement with the Fire Department for our confined space program.

FY 2016 Audit: Suplee Clooney continues to work on their report.

Energy Saving Devices: The contractor is currently updating their report; Mr. Horn expects to have this by our February meeting.

SWAN STREET PUMPING STATION: The first replacement pump was delivered on December 22nd. The remaining pumps are scheduled to be delivered tomorrow. CDM Smith is currently working on the HVAC and electrical engineering. Once the pumps are installed Mr. Horn anticipates to bid out the generator in April/ May with possible installation in June/ July.

HAZARDOUS MTIGATION GRANT: There are no new updates on the generator. Once CDM Smith has their electrical work done we can properly size the generator.

SWAN STREET PS RESILIENCY PROJECT: Mr. Horn attended a meeting with DEP on December 13th and has prepared a memorandum dated December 29, 2016 to update the Board.

He explained that the purpose of the meeting was to follow up from prior meetings and to ascertain from the State as to whether they would lease the Authority the land necessary for the project. The National Historic Resources Group is a State organization responsible for leasing the land. They are in the process of compiling a list of additional information needed to make their decision. T and M Associates are handling their additional requests as part of the preliminary work. Should the State agree to lease the land, the Board thinks it would be in the best interest of the Authority to bid the engineering work.

Mr. Horn has now learned that the Army Corps of Engineers will need to be involved and the DRBC may also be involved. The overall permitting process is expected to take about two years. Mr. Horn will keep the Board updated on all new developments.

**Chief Financial Officer’s Report - Kathy Leary.   
  
Mr. Rotondi made a motion to approve the bill list for December. Mr. Hayes seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED.**

**Attorney’s Report – Greg Watts.**

Attorney Watts had nothing new to report.

**Adjournment.**

**The meeting adjourned at 6:23 p.m. with a unanimous voice vote in favor of the motion by all members present. MOTION CARRIED.**

Respectfully submitted,

Melissa S. Ege  
Melissa S. Ege, Administrative Assistant

*Approved at the regularly scheduled Lambertville MUA Board meeting held on February 7, 2017.*