



**Lambertville Municipal Utilities Authority
Regular Meeting
Wednesday, September 7, 2016, 6:00 PM
Lambertville Wastewater Treatment Facility,
Lambert Lane Extended
Meeting Minutes**

The meeting was called to order at 6:02 p.m. by Chairwoman MacGregor with a statement of compliance with the Open Public Meetings Act, providing the required legal notice published on Thursday, February 11, 2016 to The Hunterdon County Democrat, also noticed The Trenton Times. A copy of the agenda and minutes were posted on the bulletin board and web site of the LMUA and the City of Lambertville.

Roll Call.

Mrs. Ege called the roll as follows:

LMUA Board:

Present: Janine MacGregor- Chairwoman, Vincent Uhl-Vice Chairman, Robert Hayes-Secretary, Paul Rotondi-Treasurer, Joseph Polizzi-Member and Russell Lambert-Alternate 1 and Megan Ruf-Alternate 2

Absent: Thomas F. Horn, P.E.-Executive Director

Also Present: Kathy Leary-CFO & C. Gregory Watts, Watts Tice & Skoronek

Pledge of Allegiance.

Mrs. MacGregor led the public in the Pledge of Allegiance.

Minutes.

The minutes of the August 3, 2016 regular session meeting were approved on a motion made by Mr. Rotondi and seconded by Mr. Uhl, followed by a unanimous roll call vote by all members present except for Mrs. MacGregor and Mr. Uhl who abstained as they were not present. MOTION CARRIED.

Public Comment.

There was no public in attendance.

Correspondence.

1. D&R Canal Watch: Letter dated August 28, 2016 was sent to Mrs. MacGregor's attention to advise her of their concerns regarding odors behind the plant along the tow path. In response, Mrs. MacGregor would like the Authority to send a letter to the President requesting that all odor related calls be directed to us. Mrs. MacGregor would like the Authority to include our web address and our toll free number for after hour complaints. We will explain that in order for the Authority to fully address these complaints we need

facts, including time frame, type of odor and location. It was also suggested that more may need to be done to remediate odors from the grit dumpster and sludge handling. The Board plans to discuss this in more detail when Mr. Horn is present at the October 5th meeting.

2. Notice dated September 1, 2016 to all residents advising them of the LMUA's regulatory rule of mandatory sump pump inspections prior to a real estate sale or transfer. This is now posted on the Authority's website, the City's website and at the City Construction office. Mr. Watts advised that the Authority send a copy of this letter out when a title search is performed and a final sewer reading is done. That way it is included in the tax search on that particular property. We could also look into making these mandatory on CO inspections with the City Construction office. Mr. Watts will discuss this and other possibilities with Mr. Horn.
3. Notice dated September 2, 2016 to current grinder pump owners advising them of our change in policy regarding repair and replacement of the pumps.

Chairwoman's Report.

No new issues to report at this time.

Engineers Report – CDM Smith, Inc.

CDM-Smith is working on a few projects but nothing requiring a report.

Executive Directors Report – Thomas Horn.

OPERATIONS & MAINTENANCE: Treatment Facility: There were no plant issues to report. ACUA will be down for the biannual maintenance between September 10th and the 25th. We have scheduled our load drop offs with Stony Brook during this time period.

COLLECTION SYSTEM: In his report, Mr. Horn wrote that the staff worked on normal maintenance of the stations.

ODOR ISSUES: A letter from the D&R Canal Watch was received concerning odors. There are no specific time frames or locations. To further investigate their complaint, Mr. Horn wrote we will need to get more details. They would like us to post our contact information along the path in case of odors. A discussion occurred regarding how we should place a sign with our contact information. The Board would like to discuss this more with Mr. Horn when he is back from vacation.

UNION/ PERSONNEL ISSUES: The Board discussed random drug testing with Mr. Watts. This is also part of the Union Contract Agreement under Chapter XXVII: *Alcohol/ Drug Free Work Place*, Section F. Mrs. MacGregor has some concerns on the wording and would like Mr. Horn to work on a revision for the Board's review before the contract terms in June, 2017. Mr. Watts will also further investigate the definition of "effected employees" as it is written in the agreement and how it specifically pertains to the Authority. The Authority will also research the costs of random drug testing at a few local facilities.

REGULATORY ISSUES: The Authority continues monitoring the biofilter and carbon unit.

ADMINISTRATIVE ISSUES:

Winter Storm Jonas: The Authority received reimbursement for their costs over the first 48 hour time frame of the storm from FEMA for \$6,248.90.

SWAN STREET PUMPING STATION: The bids for the new pumps were opened August 31st and Mr. Watts has reviewed and found them acceptable from a legal standpoint. The Board then moved the below resolution to award the contract.

Resolution 030-2016 Authorizing a Contract for the Purchase of the Swan Street Pumping Station Replacement Pumps

WHEREAS, the Lambertville Municipal Utilities Authority ("LMUA") was awarded a Hazard Mitigation grant February 9, 2015 for the supply of a replacement generator at the Swan Street pumping station; and

WHEREAS, before the generator can be replaced the LMUA needs to replace two (2) pumps at the station; and

WHEREAS, as per N.J.S.A. 40A:11-3 public bidding is required because the cost of the replacement pumps are above the bid threshold; and

WHEREAS, two (2) bids were received and publicly opened and read aloud on Wednesday, August 31, 2016; and

WHEREAS, the LMUA staff and Attorney have reviewed the bids; and

WHEREAS, the bid documentation from the lowest apparent bidder was found to be in order and acceptable from a legal standpoint; and

WHEREAS, the LMUA Board of Commissioners concur with the recommendation of the LMUA's Attorney and staff.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Lambertville Municipal Utilities Authority at the meeting of September 7, 2016 as follows:

1. Reiner Pump Systems is hereby awarded the Contract for the supplying of two (2) replacement pumps for the Swan Street pumping station and shall be required to enter into a contract as per the bid documents in the amount of \$83,750.
2. Thomas F. Horn, P.E., Executive Director is hereby authorized and directed to execute any and all documents and to take any and all actions necessary to implement this Resolution.
3. The Resolution shall be effective immediately upon adoption.

Governing Body	Recorded Vote			
Member	Aye	Nay	Abstain	Absent
Janine MacGregor	X			
Vincent Uhl	X			
Robert Hayes	X			
Paul Rotondi	X			
Joseph Polizzi	X			

Mrs. MacGregor made a motion to approve Resolution 030-2016 authorizing the purchase of replacement pumps for the Swan Street pumping station. Mr. Rotondi seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED

HAZARDOUS MTIGATION GRANT: No changes on the generator.

SWAN CREEK P.S. RESILIENCY PROJECT: Mr. Horn and CDM Smith met with the DEP permit's coordinator on August 9th to determine the appropriate permits. NJ DEP is requesting more information, details on the project before they can determine who they will require us to get permits from. A permit meeting has been scheduled for September 19th to discuss this with NJWSA, SHIPO and the D&R Canal. The Board took a moment to review the attached list of expected permits. With the large list of permits Mrs. MacGregor was concerned how this will affect the time period and cost of the project. CDM Smith has estimated a time frame of two years for just permitting. He will be working on a more specific time frame and spreadsheet showing estimated costs.

CDM's RECOMMENDATIONS: Mr. Horn has included an updated list of recommendations for the Board's review showing the status of each project. The Board would like to table this for discussion at the following meeting on October 5th when Mr. Horn is present.

Chief Financial Officer's Report - Kathy Leary.

Mr. Rotondi made a motion to approve the bill list for August. Mr. Hayes seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED.

Attorney's Report – Greg Watts.

Attorney Watts had nothing new to report.

Adjournment.

The meeting adjourned at 6:36 p.m. with a motion made Mr. Hayes and seconded by Mr. Uhl. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,

Melissa S. Ege

Melissa S. Ege, Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on October 5, 2016.