



**Lambertville Municipal Utilities Authority
Regular Meeting
Wednesday, May 1, 2013, 6:00 PM
Lambertville Wastewater Treatment Facility,
Lambert Lane Extended
Meeting Minutes**

The meeting was called to order at 6:01 p.m. by the Chairman, Eric Richard with a statement of compliance with the Open Public Meetings Act, providing the required annual legal notice published on Thursday February 21, 2013 to The Hunterdon County Democrat, also noticed The Trenton Times, and The Beacon News. A copy of the agenda and minutes were posted on the bulletin board and web site of the LMUA and the City of Lambertville.

Pledge of Allegiance.

Mr. Richard led the public in the Pledge of Allegiance.

Roll Call.

Mrs. Ege called the roll as follows:

Members Present included:

LMUA Board: Eric Richard-Chairman, Janine MacGregor-Vice Chairwoman, Frank Kramer-Secretary, Robert Hayes-Treasurer, Vince Uhl-Member, Paul Rotondi-Alternate 1

Absent: None

Also present: Thomas F. Horn, P.E.-Executive Director, Kathy Leary-CFO, Greg Watts-Attorney, Watts, Tice and Skowronek

Public Comment.

There was no one in attendance.

Minutes.

The minutes of the April 3, 2013 meeting were approved on a motion made by Mr. Kramer and seconded by Mr. Hayes, followed by a unanimous roll call vote. MOTION CARRIED.

Correspondence.

1. Sewer Capacity for the New Hope Veterinary Hospital was granted in a letter dated April 15, 2013. They have requested capacity for two additional units.
2. Bradley M. Campbell: Memo to SHREC members updating them on the status of the solar and hydro projects. Swan Creek Energy SHS, LLC is expected to have a feasibility study for hydro done by mid-summer. The Board expressed their concerns with the delays and requested that Mr. Horn send Mr. Campbell a letter expressing that concern.

Chairman's Report.

The Chairman asked Mr. Horn to update the Board on his odor action plan. Mr. Horn reviewed the spread sheets he had prepared entitled *Odor Call Summary and Sludge Levels* with the Board for the month of April. There was an overall increase in sludge levels this month due to scheduling issues with ACUA. Mr. Richard brought it to the Board's attention that we had an odor free Shad Fest weekend and commended the staff for this accomplishment. Mr. Horn will continue to coordinate with staff to ensure the most efficient scheduling of sludge removal.

The LMUA had received one odor complaint on the 9th from the South side of town and had responded within five minutes. Staff was unable to confirm the fleeting odor. This was also one of the warmest days we have had for the season. With the anticipation of rising temperatures we plan on counteracting them with increased chemical treatment.

Engineers Report – CDM Smith, Inc.

There was no activity for the month of April; therefore CDM-Smith did not submit a report.

Mr. Matteson is expected to visit the LMUA for an annual inspection.

Executive Directors Report – Thomas Horn.

May 2013 Operations and Maintenance: Mr. Horn reported there were increased sludge levels in the storage tank due issues with ACUA schedule availability. The staff has continued to work on regular plant maintenance as well as installing the piping needed for the sludge tank project.

Hatch Mott MacDonald has received the necessary data for the Swan St. pump station and is expected to deliver a report with a list of options. Mr. Horn informed the Board they are sending a generator maintenance contractor to the station for measurements next week.

Sludge tank cover installation is complete. However the tanks will not be operational until the pump control panel and some valves are delivered. Mr. Horn expects delivery by the end of this week and to begin use of the tanks by the week of May 15th. The Board questioned the delays with the tank and Mr. Horn explained that the fabricator did not verify the dimensions or the location of the ductwork on site which resulted in an undersized cover and duct misalignment. Mr. Horn resolved these issues with the fabricator and will be deducting the additional costs from the contract. Mr. Richard expressed his concerns with the alterations and the costs associated with them. The Board then directed Mr. Horn to send HMT a letter underlining the deductions in the overall price of the contract as a result of the approved alterations which are covered under the warranty. He is to review the letter with Mr. Watts before sending it.

Combination Truck: The LMUA has not received any updates on delivery.

Mr. Horn reminded the Commissioners to complete the NJ MEL JIF online training by May 31st.

Financial Disclosure: The Board reviewed the instructions for online filling that were emailed the 19th of April and are due by May 31, 2013. Mrs. Ege reminded the Commission to contact her if they need any assistance.

Hurricane Sandy: LMUA has received reimbursement for both debris and generator usage from FEMA. Mr. Horn is in the process of contesting the amount paid for the generator usage as FEMA had anticipated that the LMUA would receive an insurance distribution. Therefore FEMA did not reimburse us the originally projected amount.

Union contract: Once the staff has come to an agreement they will submit their proposal to the LMUA.

The Commission had approved the 2014 budget at April's meeting and Mr. Horn has submitted it to the State for their approval.

Chief Financial Officer's Report - Kathy Leary.

Mrs. MacGregor made a motion to approve the bill list for April, Mr. Kramer seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED.

Attorney's Report – Greg Watts.

Mr. Watts updated the Board on the ongoing litigation between Black River Western and the State. He reported that the case is settled however the final papers have not been received. The Board had passed Resolution 029-2013 agreeing to the settlement terms and approving payment made to Black River & Western in the amount of \$11,666.67 over a four year period. Mr. Watts advised the Board that payment shall not be made until the settlement documents have been signed.

Adjournment.

The meeting adjourned at 6:51 p.m. with a motion made by Mr. Richard and seconded by Mrs. MacGregor. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,

Melissa S. Ege

Melissa S. Ege, Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on June 5, 2013.