



**Lambertville Municipal Utilities Authority
Regular Meeting
Tuesday, March 7, 2017, 6:00 PM
Lambertville Wastewater Treatment Facility,
Lambert Lane Extended
Meeting Minutes**

The meeting was called to order at 6:05 p.m. by Mrs. MacGregor with a statement of compliance with the Open Public Meetings Act, providing the required legal notice published on Thursday, February 16, 2017 to The Hunterdon County Democrat, also noticed The Trenton Times. A copy of the agenda and minutes were posted on the bulletin board and web site of the LMUA and the City of Lambertville.

Roll Call.

Mrs. Ege called the roll as follows:

LMUA Board:

Present: Janine MacGregor- Chairwoman, Vincent Uhl-Vice Chairman and Paul Rotondi-Treasurer

Absent: Robert Hayes-Secretary, Joseph Polizzi-Member, Russell Lambert-Alternate 1 and Megan Ruf-Alternate 2

Also Present: Thomas F. Horn, P.E.-Executive Director, Kathy Leary-CFO & C. Gregory Watts, Watts Tice & Skoronek

Pledge of Allegiance.

Mrs. MacGregor led the public in the Pledge of Allegiance.

Minutes.

The minutes of the February 7, 2017 reorganization meeting was approved in a motion made by Mr. Rotondi. Mr. Uhl seconded the Motion. Affirmative roll call was taken by all members present in favor of the motion. MOTION CARRIED

Public Comment.

There was no public in attendance.

Correspondence.

1. DEP Annual Inspection: The DEP conducted its annual inspection of the treatment plant on January 26, 2017. The inspector determined that our facility was in compliance with all regulations and permits.

2. **Shad Fest Funding Approved:** In a letter dated February 8, 2017 the Board notified the Lambertville-New Hope Chamber of Commerce of our continued support towards Shad Fest by covering the costs of the portable comfort stations.
3. **DEP Extenuation Circumstances Response:** In a letter dated February 7, 2017 NJDEP determined that the failure to monitor was beyond the LMUA's control and will not pursue any enforcement action.
4. **Lambertville Basketball Association:** At this time Mrs. MacGregor brought to the Board's attention an email she had received from Mrs. Ege earlier in the month. The email request for donation was from Jim Troutman, President of the Lambertville Basketball Association. The LBA is specifically trying to raise funds to cover the cost of the new gym floor installed this past winter at the First Presbyterian Church in Lambertville. The Board discussed the request in detail and also took into consideration the donations spent in this budget year. Mr. Watts advised the Board that should they decide to make a donation the Authority must stipulate that this is a specific, onetime donation for the cost of the new floor. The Board expressed their sincere interest in helping local private organizations and especially those that enrich our youth. Mrs. MacGregor, concerned about the budget, would like to make it known that this donation should not set precedence for future donation requests from other private organizations. This is strictly a onetime donation made to help with LBA's large capital project. Mrs. MacGregor, seeing no other questions or concerns moved the below resolution.

Resolution 022-2017 *Awarding a Onetime Donation to the Lambertville Basketball Association*

WHEREAS, the Board received an email dated February 22, 2017 from Jim Troutman, President of the Lambertville Basketball Association requesting a donation to help cover the costs of the new gym floor installed at the First Presbyterian Church; and

WHEREAS, the Lambertville Basketball Association is a private, nonprofit organization that provides an enriching athletic program for our local youth; and

WHEREAS, the Board desires to make a onetime donation of \$500.00 to the Lambertville Basketball Association; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Lambertville Municipal Utilities Authority wish to make a onetime donation in the amount of \$500.00 to the Lambertville Basketball Association.

BE IT FUTHER RESOLVED that the donation is to be used solely towards the cost of the new gym floor located at the First Presbyterian Church in Lambertville.

Adopted: March 7, 2017

Governing Body	Recorded Vote			
	Aye	Nay	Abstain	Absent
Member				
Janine MacGregor	X			
Vincent Uhl	X			
Robert Hayes				X
Paul Rotondi	X			
Joseph Polizzi				X

Mrs. MacGregor would like to move Resolution 022-2017 in response to Mr. Troutman’s request and award a onetime donation of \$500.00 to the Lambertville Basketball Association solely to be used towards the costs of the new gym floor at the First Presbyterian Church. Mr. Rotondi seconded the motion. An affirmative roll call was taken by all members present in favor of the motion. MOTION PASSED

Chairwoman’s Report.

Mrs. MacGregor had nothing new to report.

Engineers Report – CDM Smith, Inc.

CDM Smith did not submit a report as Mr. Horn outlined their work for February in his Operations Report.

Executive Directors Report – Thomas Horn.

OPERATIONS & MAINTENANCE: No issues of concern for the month of February. Normal maintenance was continued by personnel and the contractor continued to replace the windows and doors in the control building.

COLLECTION SYSTEM: Utility personnel are rebuilding the grinder pump for the Swan Street pump station.

ODOR ISSUES: Mrs. MacGregor advised the Board that she did receive a complaint from our former Chairman, Eric Richard on February 17th. He mentioned he noticed the odor near 77 S. Union Street. Mr. Horn will research this time period and track down possible causes for future remediation. Mr. Horn will also be attending the next D&R Canal Commission meeting to discuss odors around the canal area.

UNION/ PERSONNEL ISSUES: The Authority’s new employee, Mr. Carlucci is working well and is now completed his probationary period. He will now begin to work the weekend rotations

starting in April. The Union contract is up at the end of June. Mr. Horn has not received anything from the Union yet and will advise the Board once he does.

REGULATORY ISSUES: The Authority continues monitoring the biofilter and carbon unit.

ADMINISTRATIVE ISSUES: Mr. Horn continues to work on an agreement with the Fire Department for our confined space program. Mr. Watts advised the Board that should Mr. Horn not be able to acquire an agreement example, then he will begin drafting one.

Last month the Board approved a resolution to authorize Mr. Horn to solicit proposals for excavation work. He is currently working on the bid specifications.

SWAN STREET PUMPING STATION: Mr. Horn expects the control panel for the pumps to be delivered this month.

Hazardous Mitigation Grant: There are no new updates on the generator.

SWAN STREET PS RESILIENCY PROJECT: The follow up meeting on February 21st was rescheduled for April 4th to decide on land approval. Mr. Horn does not know if any decisions will be made but he will keep the Board informed of the meeting outcome.

NJ MEL SAFETY TRAINING: Our insurance is providing online safety training to our commissioners again this year. For each commissioner who finishes the 20 minute course the MEL will give \$250 credit towards insurance costs for the year. Mrs. Ege offered to help any members who need assistance with logging into the system. Board members who would like to earn this credit will need to complete the training by May 1st.

Mr. Horn had attended the annual Safety Incentive Breakfast hosted by our insurance. He informed the Board that the Authority has again met the safety requirements of the program and has had another year of no loss time due to work place accidents. The Board would like to show their appreciation for another year of no loss time and conducting good safety throughout the year by treating staff to a pizza lunch during their next safety meeting on March 21st.

Chief Financial Officer's Report - Kathy Leary.

Mr. Rotondi made a motion to approve the bill list for February. Mr. Uhl seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED.

Attorney's Report – Greg Watts.

Attorney Watts had nothing new to report.

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Adjournment.

The meeting adjourned at 6:37 p.m. with a unanimous voice vote in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,

Melissa S. Ege

Melissa S. Ege,
Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on April 4, 2017.