

LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY

MINUTES

MARCH 7, 2012

Following are the minutes of the regularly scheduled meeting of the Lambertville Municipal Utilities Authority held at the site of the wastewater treatment facility located at Lambert Lane Extended on March 7, 2012 commencing at 6:30.

The Statement of Compliance was read by Mr. Richard followed by the Pledge of Allegiance.

Roll call of those present was as follows: Eric Richard, Chairman; Janine MacGregor, Vice Chairwoman; Robert Hayes, Treasurer; Frank Kramer, Secretary; Vince Uhl, Member, Paul Rotondi, Alternate One and Preston Klingseis, Alternate Two.

Also in attendance were Thomas F. Horn, P. E., Executive Director and Howard Matteson, P. E., CDM Smith, Inc.

MINUTES

The Minutes of the February 8, 2012 meeting were approved in a motion made by Mr. Kramer and seconded by Ms. MacGregor followed by a unanimous roll call vote.

PUBLIC COMMENT

In attendance was John Sneddon and Eileen Sneddon of 47 Bridge Street. They indicated that they had a plug up and called a plumber in December of 2011. A letter was sent to the Authority asking for reimbursement, which was denied after a discussion by the Board and recommendation of the Attorney. The Sneddon's were here asking for the Board to re-visit the issue. Ms. MacGregor suggested putting a note on the quarterly bill telling homeowners to call the LMUA first. Mr. Richard said that he would speak to Council and discuss the matter again. This matter was then tabled until Attorney Watts could be contacted.

CORRESPONDENCE

A letter was received from Barbara Parsons stated that effective March 30, 2012 she will be retiring.

In a letter received from the State of New Jersey, Department of Labor and Workforce Development, the LMUA learned that it earned the Governor's Continued Excellence Award for achievement in the prevention of occupational injuries during calendar year 2011.

Also in a letter received from the State of New Jersey, Department of Environmental Protection indicating that the LMUA received the final approval of the Wastewater Management Plan.

CHAIRMAN'S REPORT

Mr. Richard reported that the odor action plan is still being discussed and analyzed by the Board. In the packet, there were summaries that were put together by Mr. Horn, Mr. Matteson and the staff for which he is grateful in a continued attempt to remedy the problem. Mr. Richard said also that Mr. Matteson will give a summary of some data gathering which was deemed inconclusive. Mr. Richard said that testing of the first phase was performed and at the conclusion, depending on those results, the Board would discuss remedies. Because the testing was inclusive, a list of items were put together of

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possible action items for the Board to consider. A sub-meeting was held with Mayor DelVecchio, Mr. Richard, Ms. MacGregor, Mr. Horn and Mr. Matteson to review in detail some of the concerns of the odor issue and give Mayor DelVecchio a briefing on the testing. It is now up to the Board to determine if they would like to continue. Mr. Richard stated that he would like to continue, but, there is always a cost component and the LMUA does not have an unlimited budget. After a very lengthy discussion, in a motion made by Ms. MacGregor and seconded by Mr. Kramer with a unanimous roll call vote, the following items were decided upon as “action items” to be carried out: manhole inserts, rubber mats over grating, weather station, pH/temperature sensors, sodium hypochlorite for the belt press and odor specialist review of the facility and surrounding area. Chemical addition at the pumping stations will be decided upon pending cost analysis.

OPERATIONS REPORT

The DRBC had a meeting today, and did not contact the LMUA.

Mr. Horn stated that he would like the Board to address the changes to the Rules and Regulations in the coming months.

Mr. Horn stated that the contract for Atlantic County Utilities Authority has now been executed and we have begun to haul sludge to ACUA. He would like to sell the tractor and trailer. There are online auction sites for merchandise. Mr. Horn would like to advertise the two pieces. In a motion made by Mr. Richard and seconded by Ms. MacGregor followed by a unanimous roll call vote by the Board, the tractor and trailer will be advertised for auction.

Quotes for the petition wall in the garage have been received. The lowest of the three quotes was from Jones Masonry from Quakertown in the amount of \$17,500. In a motion made by Ms. MacGregor and seconded by Mr. Kramer with a unanimous roll call vote, the quote will be awarded.

Mr. Richard read a Resolution commemorating the retirement of Barbara Parsons after 33 years of service. The following is a copy of the resolution:

RESOLUTION OF LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY,

WHEREAS, Barbara Parsons began her employment with the Lambertville Municipal Utilities Authority in July, 1978 as a part time employee to assist in the distribution of bills; and

WHEREAS, Barbara Parsons became a full time employee in July, 1983 as the Assistant Office Secretary; and

WHEREAS, Barbara Parsons was promoted to Administrative Assistant in May, 1990; and

WHEREAS, Barbara Parsons has served the Authority with dedication, professionalism, and has continuously demonstrated a spirit of deep loyalty; and

WHEREAS, Barbara Parsons is a true public servant providing invaluable contributions for the betterment of the Authority; and

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WHEREAS, Barbara Parsons has submitted a letter of retirement to the Lambertville Municipal Utilities Authority, effective March 31, 2012; and

WHEREAS, the Commissioners and staff of the Lambertville Municipal Utilities Authority wish to recognize and commend the service of Barbara Parsons as a dedicated, respected, and well-liked employee and co-worker for the past Thirty-three years.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Lambertville Municipal Utilities Authority offer our thanks to Barbara Parsons for her faithful service, and offer our sincere best wishes to Barbara Parsons upon her retirement, and wish Barbara Parsons good luck in all her future endeavors, to enjoy continued good health and happiness, and to treasure leisure time spent with family and friends.

Eric Richard, Chairman

Thomas F. Horn, Executive Director

Mr. Richard stated that 4 individuals have been interviewed at the MUA for the position. At this point, no decision has been made but will be made within the next few days. Mr. Richard stated that he would like the Board to entrust he and Mr. Horn to make the decision. In a motion by Ms. MacGregor and seconded by Mr. Kramer with a unanimous roll call vote by the Board, the decision will be made and ratified at the April meeting.

CHIEF FINANCIAL OFFICER

In a motion made by Mr. Hayes and seconded by Ms. MacGregor with a unanimous roll call vote by the Board, the bills will be paid when funds become available.

ATTORNEY'S REPORT

Mr. Horn reported in the absence of Attorney Watts that a status conference that was to be held on February 14, 2012 has been rescheduled for April 13, 2012. Mr. Watts will have a report for the May meeting.

Mr. Horn reported that the Audit Report has been distributed for the Board's review and approval. There were no comments listed. The matter was tabled until the April meeting for approval.

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In a motion made by Ms. MacGregor and seconded by Mr. Kramer with a unanimous roll call vote, the meeting was adjourned.

Respectfully submitted (for the last time in 33 years)

Barbara Parsons
Recording Secretary