

LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY
Reorganization Meeting
February 6, 2013, 6:00 pm
Lambertville Wastewater Treatment Facility, Lambert Lane Extended, Lambertville
Agenda

Statement of Compliance with OPMA

Pledge of Allegiance

Roll Call

Minutes

Approval of Minutes from the January 2, 2013 meeting

Oath of Office

To fill one five year term administered to Janine MacGregor

Reorganization:

Resolutions:

Election of Authority Positions

1. Resolution 001-2013 *Appointment of Chairman*
2. Resolution 002-2013 *Appointment of Vice Chairman*
3. Resolution 003-2013 *Appointment of Secretary*
4. Resolution 004-2013 *Appointment of Treasurer*

Other Resolutions

1. Resolution 006-2013 *“Establishing 2013 Board Meeting Schedule and Designating Official Newspapers”*
Time: 6:00 p.m.

March 6, 2013	September 4, 2013
April 3, 2013	October 2, 2013
May 1, 2013	November 6, 2013
June 5, 2013	December 4, 2013
July (time to be determined)	January 1, 2014
August 7, 2013	February 5, 2014
2. Resolution 007-2013 *“Appointing Melissa Ege as the Custodian of Records and Recording Secretary to the Board”*
3. Resolution 008-2013 *“Designating the Chief Financial Officer as Custodian of Funds”*
4. Resolution 009-2013 *“Designation of Official Depository”*
5. Resolution 010-2013 *“Authorizing Signatures on Authority Bank Accounts”*
6. Resolution 011-2013 *“Appointing Certifying Officer for PERS and Supervisor of the Certifying Officer”*
7. Resolution 012-2013 *“Appointing 2013 JIF Representatives”*
8. Resolution 013-2013 *“Authorizing Eric Richard and Thomas Horn to endorse the CPI Form, Sewer Application forms and Others”*
9. Resolution 014-2013 *“Resolution to appoint Frank Kramer and Robert Hayes as Personnel Officers “*
10. Resolution 015-2013 *“Authorizing Thomas F. Horn to endorse all New Jersey Department of Environmental Protection forms, Sludge Permits, Sewer Extension Permits and all other permits”*

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Appoint Professionals

1. Resolution 016-2013 “*Authorizing Professional Service Contracts for Engineer, Special Projects Engineer and Alternate Engineer*”
2. Resolution 017-2013 “*Authorizing Professional Service Contracts for Auditor and Special Projects Auditor*”
3. Resolution 018-2013 “*Authorizing Professional Service Contract for Financial Advisor*”
4. Resolution 019-2013 “*Authorizing Professional Service Contracts for Legal/Labor Attorney, Special Projects Attorney and Bond Counsel*”
5. Resolution 020-2013 “*Authorizing Professional Service Contracts for Risk Manager Consultant*”

Public Comment

Correspondence

1. DRBC Docket No. D-1969-150 CP-2
Sampling Results for 2012
2. Governor’s Occupational Safety and Health Award for 2012
3. Sewer Capacity and Availability for Academy Hill Subdivision
4. Sewer Capacity and Availability for 18 Mechanic St., New Hope

Chairman’s Report

Odor Action Plan

Engineers Report-CDM Smith Inc.

1. Construction Update
2. Odor Evaluation

Executive Director’s Report

1. Operations Report
2. Bio-solids Odor Management Plan
3. Sludge Storage Tank Cover
4. Combination Truck Purchase
5. Swan St. Generator
6. Union Contract
7. NJ MEL JIF Training
8. Local Authorities Fiscal Control Law
9. Replacing Ford Escape

Chief Financial Officer’s Report

1. Authorize payment of bills for January
2. Resolution 021-2013 “*Approving the 2012 Audit Report*”
3. Certification of Governing Body of the Annual Audit

Attorney’s Report

Black River & Western

The Board may take action on any other items that may come to their attention.