

**Lambertville Municipal Utilities Authority
Regular Monthly Meeting
Wednesday, November 7, 2012, 6:30 PM
Lambertville Wastewater Treatment Facility, Lambert Lane Extended
Meeting Minutes**

The meeting was called to order at 6:30 p.m. by the Chairman, Eric Richard with a statement of compliance with the Open Public Meetings Act, providing the required legal notice sent on Monday October 22, 2012 to The Hunterdon County Democrat, The Trenton Times, and The Beacon News. A copy of the agenda and minutes were posted on the bulletin board and web site of the LMUA and the City of Lambertville.

Pledge of Allegiance.

Mr. Richard led the public in the Pledge of Allegiance.

Roll Call.

Mrs. Ege called the roll as follows:

Members Present included:

LMUA Board: Eric Richard-Chairman, Vince Uhl-Member, Paul Rotondi-Alternate 1, Preston Klingseis-Alternate 2

Janine MacGregor-Vice Chairwoman entered the meeting at 6:33 p.m.

Absent: Frank Kramer-Secretary, Robert Hayes-Treasurer

Also present: Thomas F. Horn, P.E.-Executive Director, Kathy Leary-CFO, Greg Watts-Attorney, Watts, Tice and Skowronek

Minutes.

The minutes of the October 3, 2012 meeting were approved on a motion made by Mr. Rotondi and seconded by Mr. Uhl, followed by a unanimous roll call vote except for Mrs. MacGregor and Mr. Klingseis who abstained as they were absent at the October meeting. MOTION CARRIED.

Public Comment.

Mr. and Mrs. John Franzini of 47 S. Union St. expressed their concerns with LMUA's generator at the Swan St. pumping station. Due to Hurricane Sandy the generator had been running for the past week directing all flow from Lambertville to the plant. Mr. Franzini's complaint is with the excessive loud noise and the diesel fumes the generator produces. He had suggested that the Board research a replacement machine. Mr. Horn explained that the generator is in good working order and at this time it would not be the most cost effective way to address the issue.

Mr. Richard suggested that LMUA would have their Engineer put together a list of viable solutions to be examined at our next meeting December 5, 2012. Mr. Horn will forward a copy of this list to Mr. and Mrs. Franzini for their information.

Correspondence.

- A. LMUA's letter dated October 15, 2012 confirmed available sewer capacity for the Lambertville Station banquet room expansion project.
- B. LMUA received an email from Mr. Franzini, a resident of S. Union St. on November 6, 2012 requesting the Board considers replacing the generator at the Swan St. pumping station.

Chairman's Report.

The Chairman updated the Board on his odor action plan. Mr. Richard took a moment to review the spread sheets Mr. Horn had prepared entitled *Odor Call Summary and Sludge Levels* with the Board for the month of October. He acknowledged there were five calls received and one was from him. The Board examined the types of odors and the sludge storage tank levels to try to find a correlation. Mr. Horn did note that odors were a big issue this time last year and it appears that keeping the levels below 12 feet has helped with some of the odors. Mr. Horn is reviewing other possible contributors with the Engineer. Mr. Richard expressed his concerns with the increased levels being consistently on a Monday. He suggested that Mr. Horn have plant personnel run one day on the weekend in order to keep the level around 10 feet.

Employee Turkeys: Mrs. McGregor made a motion to approve up to \$300 towards purchasing Thanksgiving turkeys for LMUA employees. Mr. Rotondi seconded the motion. A unanimous roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Engineers Report – CDM Smith, Inc.

Mr. Horn reviewed Mr. Matteson's report dated November 2, 2012 outlining his work this month. CDM Smith completed its Annual Inspection Report and hard copies should be in by the next meeting.

CDM Smith assisted staff with questions from the contractor for the new sludge storage tank cover and for changes to the MCC-2.

Executive Directors Report – Thomas Horn.

November 2012 Operations and Maintenance: Mr. Horn reported that there were no major problems as a result of hurricane Sandy. The plant staff continued to work on maintenance and upgrading our outside lighting. The staff was able to put the scrubber on generator power as it is important to odor remediation.

Regulatory Issues: The draft discharge permit for the treatment plant has been reviewed with no issues of concern. Mr. Horn expects it will go in effect January 1, 2013.

The tractor and trailer were auctioned off on October 21, 2012 for \$15,650. We netted \$14,476.25 after administrative fees.

LMUA expects to get shop drawings for the Tank Cover awarded last month. Mr. Horn is looking for delivery by the end of the year. Piping for the project once the tank cover is in place is projected to take a few weeks. Mr. Horn needs to finalize the feed pumps for the belt press with the Engineer to complete phase 5 of the *Biosolids Plan*.

Mr. Horn updated the Board on the effects of Hurricane Sandy on the plant. Mr. Horn reported that as of October 29th the plant and pumping stations ran on generator power until the power was restored Monday, November 5, 2012 around 8:00 pm and at no time was service interrupted. ACUA was down for most of the week and were unavailable to pick up the load until Saturday November 3rd. As a result we could not press on Friday and the sludge storage tank level rose to 12.48 on Monday the 5th. Fuel deliveries were being made frequently to keep the generators running. One issue Mr. Horn brought to the attention of the Board is that the size of the generator's fuel tank appears to be undersized for the amount of equipment it runs. He will be looking into why we are not getting a full 72 hours in between fills. QC Labs was down and unable to take our samples until Friday, November 2. Mr. Horn notified the DEP of this. LMUA is currently putting together the costs incurred to be submitted to FEMA for reimbursement.

Mr. Richard had received a request from the City for a contribution towards Hurricane Sandy clean up around town. He explained further that the City is asking various agencies for help offsetting the costs. The Board expressed they would like to help the City with the costs but on the condition that we would then submit to FEMA for reimbursement.

Mr. Richard made a motion to approve up to \$4,400 to assist the City of Lambertville with the cleanup costs incurred from Hurricane Sandy. Mr. Uhl seconded the motion. A unanimous roll call vote was taken in favor of the motion by all members present. MOTION CARRIED

Combination Truck: Mr. Horn and CDM Smith have completed their revisions of the specifications for the combination truck and they are now ready to be advertised for bid. He is

also working with Attorney Watts on an alternative method of acquiring the truck. Mr. Watts prepared a memorandum on a national cooperative contract in place for the combination truck. Mr. Horn reviewed the details and benefits of purchasing the truck through this specific contract. The Board expressed some concerns they had with the usefulness of the truck. Mr. Horn explained LMUA could use the truck for cleaning out the sewer lines more efficiently and the City DPW could use it to clean their storm drains. Mr. Horn reported that LMUA is currently paying interest and principal on the loan. The Board would like Mr. Horn to do a cost analyst on the truck and to research some alternatives. A Discussion incurred and the Board decided they would examine all alternative options Mr. Horn can find and decide on the best course of action at the next meeting.

Chief Financial Officer's Report - Kathy Leary.

Mrs. McGregor made a motion to approve the bill list for October. Mr. Richard seconded the motion. An affirmative roll call was taken in favor of the motion by all members present.
MOTION CARRIED.

Attorney's Report – Greg Watts.

Mr. Watts updated the Board on the ongoing litigation between Black River Western and the State. It is in his opinion that the main settlement document should be completed by the end of the month. Mr. Watts will keep the Board informed as litigation is ongoing.

Adjournment.

The meeting adjourned at 7:34 p.m. with a motion made by Mr. Richard and seconded by Mr. Uhl. An affirmative voice vote was taken in favor of the motion by all members present.
MOTION CARRIED.

Respectfully submitted,

Melissa S. Ege

Melissa S. Ege, Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on December 5, 2012.