

**Lambertville Municipal Utilities Authority
Regular Monthly Meeting
Wednesday, October 3, 2012, 6:30 PM
Lambertville Wastewater Treatment Facility, Lambert Lane Extended
Meeting Minutes**

The meeting was called to order at 6:30 p.m. by the Chairman, Eric Richard with a statement of compliance with the Open Public Meetings Act, providing the required legal notice sent on Thursday September 17, 2012 to The Hunterdon County Democrat, The Trenton Times, and The Beacon News. A copy of the agenda and minutes were posted on the bulletin board and web site of the LMUA and the City of Lambertville.

Pledge of Allegiance.

Mr. Richard led the public in the Pledge of Allegiance.

Roll Call.

Mrs. Ege called the roll as follows:

Members Present included:

LMUA Board: Eric Richard-Chairman, Frank Kramer-Secretary, Vince Uhl-Member, Paul Rotondi-Alternate 1

Absent: Janine MacGregor-Vice Chairwoman, Robert Hayes-Treasurer, Preston Klingseis-Alternate 2, Kathy Leary-CFO

Also present: Thomas F. Horn, P.E., Executive Director

Minutes.

The minutes of the September 5, 2012 meeting were approved on a motion made by Mr. Uhl and seconded by Mr. Rotondi, followed by a unanimous roll call vote except for Mr. Kramer who abstained as he was absent at the September meeting.

The closed session minutes of the September 5, 2012 meeting were approved on a motion made by Mr. Uhl and seconded by Mr. Rotondi, followed by a unanimous roll call vote except for Mr. Kramer who abstained as he was absent at the September meeting.

Public Comment.

No one from the public was in attendance.

Correspondence.

- A. NJ DEP Final Inspection on ARRA Project: This project has been successfully completed and LMUA can now submit the Construction Completion, O&M Manual, and Project Performance certificate forms.
- B. NJ DEP Affirmative Defense letter was received on September 20, 2012 stating that the NJDEP granted Lambertville MUA's Affirmative Defense claim regarding our violations for the month of July during an RBC failure.
- C. Mr. Horn reviewed the NJ DEP Draft Surface Water Renewal Permit Action letter received on September 26, 2012.

Chairman's Report.

The Chairman updated the Board on his odor action plan. Mr. Richard took a moment to review the spread sheets Mr. Horn had prepared entitled *Odor Call Summary and Sludge Levels* with the Board for the month of September. He noted there was a rise from last month's calls. Mr. Horn further explained the variables influencing the uptake could have been a result of the adjustments in the chemical feed and the changes in sludge removal. The chemical feed was decreased at the beginning of the month due to floating sludge at the plant and later increased after receiving some odor complaints. Also ACUA was down for maintenance from September 8 through the 22. During this time J. Vinch hauled it to Stony Brook for disposal. As a result, we could not run before the weekend as our dumpster was out for most of the day. This resulted in increased levels during the weekend and a higher level on Monday. Mr. Horn also reported that the staff has been covering the grit dumpster on a regular basis. Mr. Richard concluded that LMUA is committed to doing everything they can for odors.

Engineers Report – CDM Smith, Inc.

Mr. Horn reviewed Mr. Matteson's report dated September 27, 2012 outlining his work this month. Mr. Matteson has processed the final pay application and the close out documents for the ARRA project.

Lambertville MUA has submitted some draft revisions for the Annual Inspection Report and should receive a final draft by the end of the month.

Mr. Matteson has started reviewing the specifications for the Combination Sewer Cleaner with Mr. Horn.

Executive Directors Report – Thomas Horn.

October 2012 Operations and Maintenance: Mr. Horn reported that the treatment plant had no major issues this past month and the staff have continued their work on regular maintenance including installation of a new lighting system around the plant. He explained that these will make the plant safer to work in and are also more cost efficient as they are LED.

The plant did encounter a slight rise in levels in the holding tank due to ACUA being down for maintenance the weeks of the 10th and 17th. Mr. Horn reviewed the table entitled *Sludge Holding Tank Levels* and further explained that during those weeks, we took our sludge to Stony Brook. When the dumpster went to Stony Brook, there was no backup until they returned and therefore could not run at that time.

Odor Issues: Due to floating sludge at our treatment facility, the chemical feed was decreased which in turn may have caused more odors through the treatment area. In response Mr. Horn immediately had Siemens come out and adjust the feed.

Regulatory Issues: LMUA is working on a final calibration for the lab audit and should be finished this month. Air tests on the biofilter and carbon unit were done and are being evaluated. The EJIF performed their annual inspection this past month and has found LMUA in compliance. Mr. Horn reported that LMUA has received the draft discharge permit and is in the process of reviewing it. It is his opinion that the permit should then go into effect January 1, 2013. Mr. Matteson has finished his revisions for the combination sewer truck and they are being sent to the DEP for approval. The contract for the Sludge Storage Tank Cover was sent to HMT for execution. Mr. Horn expects to have drawings on the design before the next meeting. Once they are approved we can solicit for proposals for installation. The Auditor is scheduled to come out on October 11 to perform the yearly audit.

Hudson Energy has not been billing us since May for electrical usage at the plant. Mr. Horn has been in contact with JCP&L and Hudson Energy and is trying to get this communication problem fixed before Hudson's portion of the fees build.

An online auction is scheduled for October 11, 2012 for the tractor and trailer.

LMUA has received the final draft of the Hunterdon County WQW Plan. Mr. Horn recommended that the Board move to adopt a resolution approving the WQW plan as outlined in the final draft.

Mr. Richard made a motion to approve the Resolution supporting the Proposed Water Quality Management Plan for Hunterdon County. Mr. Kramer seconded the motion. A unanimous roll call vote was taken by all members present. MOTION CARRIED

Resolution for WQM Plan Amendment

LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY
Resolution 11-2012
Resolution Consenting to the Proposed Water Quality Management
(WQM) Plan Amendment
Upper Delaware and Upper Raritan Water Quality Management Plan
(WQM)

WHEREAS, the Lambertville Municipal Utilities Authority (LMUA or the "Authority"), desires to provide for the orderly development of wastewater facilities within the Upper Delaware, Upper Raritan and Northeast Water Quality Management (WQM) planning area; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, a proposed WQM plan amendment noticed in the New Jersey Register on September 4, 2012 for the Upper Delaware, Upper Raritan and Northeast WQM plan has been prepared by the New Jersey Department of Environmental Protection and the County of Hunterdon.

NOW, THEREFORE BE IT RESOLVED that on this 3rd day of October, 2012 by the governing body of the Lambertville Municipal Utilities Authority that:

1. The Lambertville Municipal Utilities Authority hereby consents to the amendment entitled Upper Delaware, Upper Raritan and Northeast Water Quality Management Plane prepared by New Jersey Department of Environmental Protection and the County of Hunterdon, for the purpose of its incorporation into the applicable WQM plan (s).
2. The consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.4.
3. The Resolution shall be effective immediately upon adoption.

MOTION:	Governing Body		Recorded Vote		
SECOND BY:	Member:	Aye	Nay	Abstain	Absent
	Eric Richard	X			
	Janine MacGregor				X
	Frank Kramer	X			
	Robert Hayes				X
	Vincent Uhl	X			
	Paul Rotondi	X			

I do hereby certify that the foregoing is a true copy of a Resolution passed by Lambertville Municipal Utilities Authority at a meeting held on Wednesday, October 3, 2012.

Frank Kramer, Secretary

At this time the Board took a moment to look at the revised logos designed by employee Mike Schneider. After discussing they decided on the circular red logo marked #2 to be used as our permanent logo.

Chief Financial Officer's Report -Kathy Leary.

Mr. Uhl made a motion to approve the bill list for September. Mr. Richard seconded the motion. An affirmative roll call was taken in favor of the motion by all members present. MOTION CARRIED.

Attorney's Report – Greg Watts.

Mr. Watts was not in attendance at the time of this meeting. Mr. Horn reported that he is currently working with the State on our lease renewal and the proposed settlement with Black River & Western. He will continue to keep the Board up to date as negotiations are ongoing.

Adjournment.

The meeting adjourned at 6:55p.m. with a motion made by Mr. Richard and seconded by Mr. Uhl. An affirmative voice vote was taken in favor of the motion by all members present.
MOTION CARRIED.

Respectfully submitted,

Melissa S. Ege

Melissa S. Ege, Administrative Assistant

Approved at the regularly scheduled Lambertville MUA Board meeting held on November 7, 2012.